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Anekant Education Society's

TULJARAM CHATURCHAND COLLEGE

of Arts, Science and Commerce, Baramati, 413102

Autonomous

Religious Minority Institute

NAAC Reaccredited 'A+', CGPA 3.55

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Institute IT Policy

Introduction :

Tuljaram Chaturchand College of Arts, Science and Commerce, Baramati must now thoroughly examine all information technologies in order to improve the quality of teaching and learning due to the convergence of technology.

Only a strong policy can serve as the foundation for educational growth. The college's decision to take the initiative to create an IT policy was motivated by IT's enormous potential to increase outreach and raise educational standards. This policy aims to offer guidance to assist our stakeholders in making the best use of IT resources. All of these rules are presently being followed by users.

Objectives :

- The goal of the IT Policy is to develop, launch, foster, support, and maintain IT-enabled activities and procedures in order to increase accessibility, quality, and effectiveness in the college's educational system.

- The goal of the IT Policy is to get adult learners ready to contribute creatively to the creation, maintenance, and expansion of a knowledge society that will result in overall socioeconomic development of the country and increased worldwide competitiveness.

Policies :

- To accomplish the aforementioned goals, the IT Policy in College Education will work to foster a technologically savvy community that can deploy, use, and profit from information technology.

- Foster the development of local and localised quality content to enable students and teachers to collaborate on the creation and critical use of shared digital resources

- Foster the development of professional networks of teachers, resource people, and colleges to catalyze

  and facilitate increased demand for optimal utilisation of and returns on the potentials of IT in college education.

- Encourage the creation of high-quality local and regional material, and make it possible for students and teachers to collaborate on the creation and critical use of shared digital resources.
- Encourage the growth of professional networks among teachers, resource people, and colleges to encourage and support resource sharing, upskilling, and continuing education of teachers, as well as guidance, counselling, and academic support for students. This will increase the efficiency of the teaching-learning process.
- To inform, direct, and utilise the potential of IT in college education and to foster a critical knowledge of ICT, its advantages, hazards, and limits, encourage research, assessment, and experimentation with ICT tools and IT-enabled practices.
- Encourage and facilitate more engagement from all societal groups in enhancing the higher education process through the effective use of ICT.

General IT Ethics / Ethos Policy :

The college makes information technology tools available to teachers, staff, students, and a select group of other users.Each authorised user of college information technology resources is accountable for using such resources effectively, morally, legally, and in ways that are compatible with overall college policy.

Data Storage Policy :

Data from the students on the college network is kept in one single location by the college. This comprises all the information a user generates and stores on the network storage devices of the college.

The college has a separate server room for control all the networking activities, the server room consist of five highly configured servers and utilized for office, commerce department, Library and computer purpose.

On a daily, weekly, monthly, and/or yearly basis, data files are frequently backed up. These backups make it possible to recover lost, destroyed, or changed College data. The College won't frequently retrieve saved personal information. Therefore, users are advised to keep independent backups of their crucial personal information, including email communications. Our college disclaims any liability for upkeep and access to user backups of personal information. The Principal will have the final say on whether to retrieve or restore any material that the IT department has backed up.

Security Policy :

Regarding the security of the college's IT resources, the College follows suitable "industry-standard" procedures. These techniques are intended to guard against unauthorised access, intrusion, or harm to the integrity, accessibility, or availability of the college's IT systems. Although the College has already complied with all industry norms and security standards, due to the nature of security threats and the remote possibility of a security breach, the College does not guarantee either the privacy of users or the integrity of data stored on the College network.

Communication Policy :

In order to send course materials, facilitate class discussions, or engage in synchronous chat, instructors may require students to use whatsapp and telegram groups, email, SMS. It is advised that instructors provide these specifications in the course curriculum. Faculty may anticipate or demand that students check the college website read announcements posted there.

IQAC
Tuljaram Chaturchand College
Baramati

Principal
Tuljaram Chaturchand College
Baramati