

19-20
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IQAC Core Committee Agenda (2019-20)

The meeting of IQAC committee members is being held on Monday (15/07/2019) at 4.00 p.m. in the IQAC office.

Agenda of meeting:

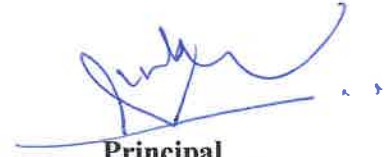
- 1) Confirmation of the minutes of the previous meeting
- 2) Appointment of Asst. Coordinator
- 3) Preparation of academic calendar 2019-20
- 4) Introduction of Certificate Courses
- 5) Preparation of AQAR Report for 2018-19.
- 6) Submission of proposal for B.Voc. and M.Voc. programme to UGC.
- 7) Updation of college website.
- 8) Introduction of Bridge/ Remedial Course.
- 9) Organization of induction programme
- 10) Planning of 2019-2020 activities in the college
- 11) Reviewing of Best Practices.
- 12) Any other point



IQAC Co-ordinator

Coordinator

Internal Quality Assurance Cell
Tuljaram Chaturchand College of
Arts, Science and Commerce,
Baramati (Pune)-413102




Principal

Principal

Tuljaram Chaturchand College
Baramati

Anekant Education Society's
TuljaramChaturchand College
of Arts, Science & Commerce, Baramati
Internal Quality Assurance Cell [IQAC]
Core Committee 2019-20

	Name	Designation	Signature
1)	Prin. Dr. Chandrashekhar Murumkar	- Chairman	
2)	Dr. Avinash Jagtap	- Coordinator	
3)	Dr. Milind Gajbhiye	- Asst. Coordinator	
4)	Dr. Ramchandra Sapkal	- Asst. Coordinator	
5)	Mr. Milind Shah (Wagholikar)	- Management Representative	
6)	Mr. Vikas Shah (Lengrekar)	- Management Representative	
7)	Mr. Karan Shah (Wagholikar)	- Industrialist	
8)	Mr. Prashant Raut	- Industrialist	
9)	Dr. Ashok B. Tambe	Community Representative	
10)	Mr. Dilip R. Shinde	Community Representative	
11)	Mr. Abhinandan Shah	- Administrative officer	
12)	Dr. Jagdish Deshpande	- Member	
13)	Dr. Mrs. Yogini Muley	- Member	
14)	Dr. Bhagawan Mali	- Member	
15)	Dr. Ashok Kalange	- Member	
16)	Dr. Sachin Gadekar	-Member	
17)	Dr. Sushil Deshmukh	-Member	
18)	Dr. Arun Magar	-Member	
19)	Mr. Upendra Choudhari	- Member	
20)	Smt. Abhipsha Dash	- Student Representative	


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Minutes:

Monday, 15/07/2019 at 4.00 p.m

1. Confirmation of the minutes of the previous meeting

Resolution: Read and confirmed unanimously.

2. Appointment of Asst. Coordinators

Dr. Avinash Jagtap narrated the importance of appointment of assistant coordinator for smooth functioning of IQAC

Resolution: It was decided unanimously to appoint assistant coordinators for IQAC.

3. Preparation of Academic calendar 2019-20

Dr. Arun Magar suggested the need of preparation of academic calendar for planning the activities accordingly.

Resolution: It was decided to design separate committee for preparation of academic calendar.

4. Introduction of Certificate Courses

On account of autonomy Hon. Mr. Milind Waghlikar narrated about need of introduction of certificate courses to impart skill-based education.

Resolution: It was decided to prepare guideline regarding syllabus designing of certificate courses by the respective BOS.

5. Preparation of AQAR for 2018-19.

Dr. Avinash Jagtap briefed about the new format of AQAR.

Resolution: It was decided that IQAC members should participate in workshops focusing on new format of AQAR.

6. Submission of proposal for B.Voc. and M.Voc. programme to UGC.

Mr. Prashant Raut described the value of skill-based education and talked about initiation of few more B.Voc. and M.Voc. programme.

Resolution: Committee decided to know the current status of our proposal for initiation of additional B.Voc. and M.Voc. programme.

7. Updation of college website.

Dr. Sachin Gadekar narrated about the importance of Updation of college website.

Resolution: Unanimously it was decided to update our website through private agency.

8. Introduction of Bridge/ Remedial Course.

Emphasizing the importance of foundational development, the institution commits to introducing Bridge and Remedial Courses, inspired by Hon. Mr. Vikas Shah Lengarekar's insights, to optimize student learning experiences and ensure educational equity for all.

Resolution: It was decided to notify all departments that bridge courses for undergraduate and graduate students will be conducted at the beginning of the 2019-20 academic year. Committee has decided to design policy to identify the slow learners and advanced learners, respectively. Remedial coaching is planned for slow learners.

9. Organization of induction programme
Dr. Avinash Jagtap emphasized the importance of an induction programme for students to learn about the different resources provided by the college, as well as the code of conduct for students, and to make them aware of outcome-based education.

Resolution: All the committee members agreed for the same and induction program is scheduled in the month of July.

10. Planning of various activities for the academic year 2019-20

On account of autonomy Dr. Avinash Jagtap talked about the following activities

- a) curriculum designing
- b) Strengthening of ED cell
- c) Establishment of career Katta
- d) Improving infrastructure
- e) Organization of State Level IQAC Workshop.

Resolution: It was decided to prioritize above mentioned activities.

11. Reviewing of Best Practices.

Dr. Ashok Kalange highlighted the importance of best practices.

Resolution: It was decided to collect the data from all the departments regarding their best practices.

12. Any other points for discuss with the permission of coordinator.

Resolution: The following issues were discussed with the permission of coordinator:

- a) Dr. Jagdish Deshpande proposed concept of No vehicle day celebration in campus.
- b) Dr. Yogini Mulay suggested display of anti-Harassment notices and installation of student complaint's box at particular places in campus.
- c) Dr. Sushil Deshmukh suggested to install separate first aid box and fire cylinders at every department.

Resolution: All the committee members agreed for the same

- a) Purchasing of Audio Amplifiers
- b) Raising seed money for staff welfare
- c) Water coolers number should be increased
- d) Anti-Harassment notices and student complaint's box should be displayed at particular places.
- e) Each department should have separate first aid box and fire cylinders.
- f) Stretcher should be available in the campus at emergency.
- g) Each classroom should have regulators of Fan
- h) Establishment of health center for students and staff.
- i) Students should publish their research or project work in reputed National and International level research journals.

The meeting ended with thanks to the chair.



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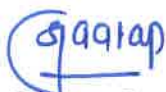


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Action Taken Report

- 1) Minutes of the previous meeting were confirmed unanimously.
- 2) Dr. Milind Gajbhiye and Dr. Ramchandra Sapkal were appointed as assistant coordinators for IQAC.
- 3) Committee was constituted and Dr. Ashok Kalange was appointed as chairman of the committee. Academic calendar for 2019-20 was prepared according to programs scheduled by the college and concerning departments.
- 4) Committee was constituted for implementation of Certificate courses under the chairmanship of Dr. Ramchandra Sapkal.
- 5) In order to get acquainted with new format of AQAR selected IQAC members were participated in the workshop organized at H.V. Desai College, Pune
- 6) Proposals were submitted for B.Voc.: E-Commerce and System Administration
M.Voc.: Food Processing and Journalism. Updates were collected from UGC by Dr. Ajit Telave and Dr. Wajid Khan.
- 7) Committee was constituted under chairmanship of Prof. Upendra Choudhari to update college website through private agency.
- 8) Dr. Vitthal Nale has been designated Chairman of the Bridge Course and Remedial Course Committee. It was agreed that all entry-level UG and PG students should do a Bridge Course in the relevant field. The policy was rigorously constructed to identify slow and advanced learners and, as a result, appropriate bridge courses and remedial coaching were provided.
- 9) Detail planning about induction program was done.
- 10) As per the academic calendar all the activities were smoothly conducted during the year 2019-20
- 11) The said data was collected and analysed.
- 12) Implemented No Vehicle Day celebration & displayed anti-harassment notices with student complaint boxes. Also, installed first aid boxes & fire cylinders in all departments as suggested.



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