

IQAC meeting 16th June, 2022 at 12.30 p.m.

IQAC Core Committee Meeting

The meeting of IQAC committee members is being held on Thursday, 16/06/2022 at 12.30 p.m. in the Seminar Hall.

Agenda of Meeting

1. Confirmation of the minutes of the previous meeting
2. Preparation of Academic Report (Individual & Departmental Level)
3. Planning of IQAC activities
4. ISO Audit
5. Academic audit
6. Establish student Council
7. Innovation and Incubation Cell
8. NEP 2020 awareness
9. Organization of professional development program for teaching and non-teaching staff
10. Any other points for discussion with the permission of coordinator



Dr. Yogini Mulay
IQAC Coordinator

Coordinator
Internal Quality Assurance Cell
Tuljaram Chaturchand College of
Arts, Science and Commerce,
Baramati (Pune)-413102



Dr. Chandrashekhar Murumkar
Chairman & Principal

Principal
Tuljaram Chaturchand College
Baramati

Anekant Education Society's
Tuljaram Chaturchand College
of Arts, Science & Commerce, Baramati

**Internal Quality Assurance Cell [IQAC]
Committee 2022-23**

	Name	Designation	Signature
1)	Prin. Dr. Chandrashekhar V. Murumkar	Chairman	
2)	Prof. Dr. Yogini Mulay	Coordinator	
3)	Prof. Dr. Sachin Gadekar	Joint Coordinator	
4)	Mr. Milind R. Shah (Wagholikar)	Management Representative	
5)	Mr. Vikas S. Shah (Lengrekar)	Management Representative	
6)	Mr. Karan Shah (Wagholikar)	Industrialist	
7)	Mr. Prashant Raut	Industrialist	
8)	Dr. Ashok B. Tambe	Community Representative	
9)	Mr. Dilip R. Shinde	Community Representative	
10)	Mr. Abhinandan B. Shah	Administrative Officer	
11)	Dr. Avinash S. Jagtap	Member	
12)	Dr. Ashok Kalange	Member	
13)	Dr. Bhagwan Mali	Member	
14)	Dr. Janardhan Pawar	Member	
15)	Dr. Sushil Deshmukh	Member	
16)	Mr. Sadashiv Puranik	Member	
17)	Dr. Sachin Kulkarni	Member	
18)	Dr. Chandrakant Kamble	Member	
19)	Mr. Upendra Choudhari	Member	
20)	Mr. Salgude Rohan	Student Representative	


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Minutes of the meeting

1) Confirmation of the minutes of the previous meeting 24 March 2022 -

Dr. Yogini Mulay read the minutes of the previous meeting

Resolution – Minutes of the last meeting was read by Dr. Yogini Mulay

2) Academic Report (Individual & Departmental Level)

Dr. Y.R. Mulay briefed about preparation of individual and departmental level.

Resolution – The coordinator placed before the members the formats of academic reports and invitee members for their inputs

- a) The department level format was discussed first by Dr. A. S. Jagtap who suggested to mention the subject code instead of the program code.
- b) Principal Dr. C. V. Murumkar suggested to change the name of the course with course code and paper code or title. Apart from syllabus, he also suggested to include other Add-on courses.
- c) Prin. Dr. C. V. Murumkar asked to include new courses like women empowerment, cyber security, etc. He explained the concept of cross-cutting issues and stressed its importance. He pointed out the reasons behind the component.
- d) Hon. Mr. Milind Shah Wagholikar recommended to conduct an induction program in collaboration with the Baha'i academy. Moreover, he advised to highlight the title. Principal Dr. C. V. Murumkar also suggested that the Result Analysis Committee shall be incorporated with this component.
- e) In the department level format Principal Dr. C. V. Murumkar pointed out that no department has mentioned the details of MoUs with other agencies. This activity can be shown as outcome based. He also suggested that there is no need to have the agreements on the bond paper.

Resolution – The joint-coordinator Dr. Sachin Gadekar placed before the members the format of academic information form which shall be submitted by every faculty of the departments.

3) Planning of IQAC activities:

Dr. Y. R. Mulay briefed about planning of IQAC activities.

Resolution – IQAC plan of action 2022-23 was discussed and members gave their valuable inputs. Dr.R.T.Sapkal suggested to take academic audit and ISO certification.

4) ISO Audit:

Dr. R.T.Sapkal informed about the ISO Certification

Resolution – It was unanimously decided to conduct the ISO audit of the college very soon.

5) Academic audit:

Dr.Y.R.Mulay touched upon the idea of conducting the academic audit.

Resolution -Prof.Dr.Yogini Mulay kept the issue of academic audit in front of the committee members. Also, it was decided to find out uniform template for presentation of each department for academic audit.

6) Establish student Council

Dr.A.S.Jagtap proposed idea of establishment of Student's Council.

Resolution: It was decided unanimously to establish Student's Council and election to develop students' personality.

7) Innovation and Incubation Cell

Dr. Yogini Mulay proposed idea of the establishment of Innovation and Incubation cell.

Resolution: As moving towards NEP there is need to inculcate business skills in students it was decided to organize Business Fair and different activities through Innovation and Incubation Cell

8) NEP 2020 awareness:

Dr.R.T. Sapkal narrated the need of creating awareness of NEP 2020.

Resolution: To conduct guest lectures of personalities working in NEP work for awareness and effective implementation of NEP in coming years.

9) Organization of professional development program for teaching and Non- teaching staff

Dr. Y. R. Mulay proposed the idea of Organization of Professional Development Program for teaching and non-teaching staff.

Resolution: To get in touch with updates in education it was decided to organize professional development program for teaching and non-teaching staff

10) Any other points for discussion with the permission of coordinator:

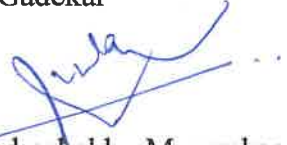
Resolution –No other points were raised.

The meeting ended with the vote of thanks by Dr. S. N. Gadekar



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Action Taken Report:

- 1) Minutes of the previous meeting were confirmed and documented for reference and record-keeping.
- 2) Formats of academic reports revised incorporating suggestions such as subject code inclusion, course and paper code addition, inclusion of new courses like women empowerment and cyber security, collaboration with Baha'i academy for induction program, and highlighting titles, as per recommendations.
- 3) IQAC plan of action for 2022-23 discussed, incorporating inputs from members, including Dr. R. T. Sapkal's suggestion to include academic audit and pursue ISO certification.
- 4) Preparation for the ISO audit was initiated, with a thorough review of quality management systems, processes, and documentation. Necessary measures were taken to ensure compliance with ISO standards and requirements.
- 5) The idea of conducting an academic audit was discussed by Prof. Dr. Yogini Mulay, and it was decided to seek out a uniform template for departmental presentations during the audit.
- 6) Efforts were made to establish a Student Council, comprising elected student representatives, to facilitate communication between students and the administration, address student concerns, and promote student engagement in campus activities and decision-making processes.
- 7) The Innovation and Incubation Cell was strengthened with enhanced resources, support mechanisms, and collaboration opportunities for fostering innovation, entrepreneurship, and industry-academia partnerships. Initiatives were undertaken to encourage students and faculty to develop innovative projects and startups.
- 8) Awareness sessions on the National Education Policy (NEP) 2020 were organized to familiarize faculty, staff, and students with the key provisions, objectives, and implications of the policy. Discussions were held to explore its potential impact on teaching, learning, and research activities.
- 9) Professional development programs were organized for both teaching and non-teaching staff to enhance their skills, knowledge, and competencies. Workshops, seminars, and training sessions were conducted on relevant topics to promote continuous learning and professional growth.
- 10) No further points were raised for discussion with the permission of the coordinator.



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