

IQAC CORE COMMITTEE MEETING

The meeting of IQAC committee members is being held on **Wednesday, 18/10/2023 at 04.00 p.m.** in the Seminar Hall.

Agenda of meeting

- 1) Confirmation of the minutes of the previous meeting.
- 2) Submission of Academic Year 2022-23 AQAR
- 3) Planning of Faculty Development Programme for Non-Teaching
- 4) NEP- Minor distribution
- 5) On job training and Field project
- 6) Planning of Academic Audit 2023
- 7) Any other point for discussion with the permission of coordinator.



Prof. Dr. Yogini Mulay
Coordinator

Coordinator
Internal Quality Assurance Cell
Tuljaram Chaturchand College of
Arts, Science and Commerce,
Baramati (Pune)-413102











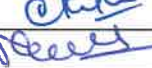

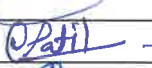









Prof. Dr. Avinash Jagtap
Principal

Principal
Tuljaram Chaturchand College
Baramati


Anekant Education Society's
TuljaramChaturchand College
of Arts, Science & Commerce, Baramati

**Internal Quality Assurance Cell [IQAC]
Committee 2023-24**

	Name	Designation	Signature
1)	Prin. Dr. Avinash Jagtap	Chairman	
2)	Prof. Dr. Yogini Mulay	Coordinator	
3)	Prof. Dr. Sachin Gadekar	Joint Coordinator	
4)	Dr. Arun Magar	Asst. Coordinator	
5)	Mr. Milind Shah (Wagholikar)	Management Representative	
6)	Mr. Vikas Shah (Lengrekar)	Management Representative	
7)	Mr. Karan Shah (Wagholikar)	Industrialist	
8)	Mr. PrashantRaut	Industrialist	
9)	Dr. Ashok Tambe	Community Representative	
10)	Mr. Dilip Shinde	Community Representative	
11)	Mr. AbhinandanShah	Administrative Officer	
12)	Prof. Dr. Vikas Kakade	Member	
13)	Prof. Dr. Bhagwan Mali	Member	
14)	Mr. Sadashiv Puranik	Member	
15)	Dr. Sushil Deshmukh	Member	
16)	Dr. Vaishali Patil	Member	
17)	Dr. Sachin Kulkarni	Member	
18)	Dr. Yogesh Indulkar	Member	
19)	Dr. Upendra Choudhari	Member	
20)	Ms. Metkari Apeksha	Student Representative	


Prof. Dr. Yogini Mulay
Coordinator

Coordinator
Internal Quality Assurance Cell
Tuljaram Chaturchand College of
Arts, Science and Commerce,
Baramati (Pune)-413102


Prof. Dr. Avinash Jagtap
Principal

Principal
Tuljaram Chaturchand College
Baramati

Minutes of the meeting

The meeting of the college IQAC committee was held on Wednesday, 18th October, 2023 at 04.00 p.m. in the seminar hall. The issues discussed in the meeting and passed resolutions were as follows :

Dr. Yogini Mulay, Coordinator, IQAC welcomed the members of the committee and introduced the agenda of the meeting. The discussions and resolutions made in the meeting are as follows:

1) Confirmation of the minutes of the previous meeting.

Dr. Yogini Mulay, Coordinator, IQAC read the minutes of previous meeting held on 05th August, 2023.

Resolution : Minutes were confirmed.

2) Submission of Academic Year 2022-23 AQAR

Principal, Prof.Dr.Avinash Jagtap guided all the IQAC members regarding the submission of 2022-23 AQAR.

Resolution : It was decided to submit the AQAR 2022-23 upto 20th December, 2024.

3) Planning of Faculty Development Program for Non-Teaching staff

Dr. Arun Magar highlighted the significance of a Faculty Development Programme (FDP) for non-teaching staff in a meeting with IQAC committee members. The aim is to enhance their skills, job satisfaction, and overall institutional performance. After comprehensive discussions and valuable input from committee members, a decision was made to conduct a workshop focusing on administrative and office management skills, along with a seminar on personal development and stress management.

Resolution : The committee unanimously agreed to arrange a workshop for the non-teaching staff in January 2024.

4) NEP-Minor Subject Distribution

Dr.Arun S. Magar briefed the committee on the credit structure of minor subjects as outlined in NEP-2020. The meeting then focused on developing a strategy for faculty-wise grouping of minor subjects and the allocation of these subjects to students. The committee

members proposed to organize meetings with Heads of Departments from each faculty to strategize the distribution process.

Resolution: The committee resolved to conduct meetings with Heads of Departments across different faculties to strategize the allocation of minor subjects.

5) On job training and Field project:

Dr. Yogini Mulay narrated about the incorporation of on job training and field project in to curriculum as per NEP 2020. Dr. A. S. Magar raised query regarding the assessment of On Job training & field project.

Resolution: It was decided to participate in workshop regarding the on-job training organized in collaboration with IIT Mumbai and Maharashtra State Government to get clear idea regarding the implementation of on job training. It was also decided in follows the guidelines received from State Government of Maharashtra from time to time.

6) Planning of Academic Audit 2023

Principal Prof.Dr.Avinash Jagtap talked about academic audit of 2022-23

Resolution:It was decided to carry out Academic Audit in the second semester after collection of all the documents of 2019-20 to 2023-24 last five years.

7) Any other points:

Prof.Dr. Vikas Kakade suggested that we should initiate the process of upgradation / renewal of infrastructure from NAAC point of view.

Resolution:Considered

The meeting was ended with the vote of thanks proposed by Dr. Arun Magar.



Prof. Dr. Yogini Mulay
Coordinator

Coordinator
Internal Quality Assurance Cell
Tuljaram Chaturchand College of
Arts, Science and Commerce,
Baramati (Pune)-413102



Prof. Dr. Avinash Jagtap
Principal

Principal
Tuljaram Chaturchand College
Baramati

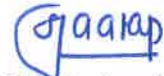
Action Taken Report:

- 1) The minutes of the previous meeting were confirmed and documented for reference and record-keeping.
- 2) The Annual Quality Assurance Report (AQAR) for the academic year 2022-23 was prepared and submitted as per the established timeline.
- 3) A Faculty Development Programme tailored for non-teaching staff was planned to enhance their skills, knowledge, and professional growth. Topics, resource persons, and schedules were finalized to facilitate effective implementation of the programme.
- 4) The distribution of minors under the National Education Policy (NEP) was discussed and planned to align with the objectives and requirements of the policy. Guidelines for the selection and allocation of minors were established to ensure adherence to NEP guidelines.
- 5) Plans were made to provide on-the-job training opportunities and field projects for students to gain practical experience and industry exposure. Collaboration with industry partners and relevant stakeholders was initiated to facilitate the implementation of these initiatives.
- 6) The planning for the Academic Audit for the year 2023 was discussed, outlining the scope, methodology, and timelines for assessment.
- 7) Initiative started to initiate the process of infrastructure upgradation/renewal from the NAAC perspective.



Prof. Dr. Yogini Mulay
Coordinator

Coordinator
Internal Quality Assurance Cell
Tuljaram Chaturchand College of
Arts, Science and Commerce,
Baramati (Pune)-413102



Prof. Dr. Avinash Jagtap
Principal

Principal
Tuljaram Chaturchand College
Baramati