

IQAC CORE COMMITTEE MEETING

The meeting of IQAC committee members is being held on **Friday, 29/12/2023 at 04.00 p.m.** in the Seminar Hall.

Agenda of meeting

- 1) Confirmation of the minutes of the previous meeting.
- 2) Submission of AQAR for the Academic Year 2022-23
- 3) To decide the strategy to check all documents from 85 files.
- 4) Planning of Academic Audit 2023
- 5) Planning of IQAC Youth Festival 2023-24
- 6) Any other point for discussion with the permission of coordinator.



Prof. Dr. Yogini Mulay
Coordinator

Coordinator
Internal Quality Assurance Cell
Tuljaram Chaturchand College of
Arts, Science and Commerce,
Baramati (Pune)-413102






















Prof. Dr. Avinash Jagtap
Principal

Principal
Tuljaram Chaturchand College
Baramati

Anekant Education Society's
TuljaramChaturchand College
of Arts, Science & Commerce, Baramati

**Internal Quality Assurance Cell [IQAC]
Committee 2023-24**

	Name	Designation	Signature
1)	Prin. Dr. Avinash Jagtap	Chairman	
2)	Prof. Dr. Yogini Mulay	Coordinator	
3)	Prof. Dr. Sachin Gadekar	Joint Coordinator	
4)	Dr. Arun Magar	Asst. Coordinator	
5)	Mr. Milind Shah (Wagholikar)	Management Representative	
6)	Mr. Vikas Shah (Lengrekar)	Management Representative	
7)	Mr. Karan Shah (Wagholikar)	Industrialist	
8)	Mr. Prashant Raut	Industrialist	
9)	Dr. Ashok Tambe	Community Representative	
10)	Mr. Dilip Shinde	Community Representative	
11)	Mr. Abhinandan Shah	Administrative Officer	
12)	Prof. Dr. Vikas Kakade	Member	
13)	Prof. Dr. Bhagwan Mali	Member	
14)	Mr. Sadashiv Puranik	Member	
15)	Dr. Sushil Deshmukh	Member	
16)	Dr. Vaishali Patil	Member	
17)	Dr. Sachin Kulkarni	Member	
18)	Dr. Yogesh Indulkar	Member	
19)	Dr. Upendra Choudhari	Member	
20)	Ms. Metkari Apeksha	Student Representative	



Prof. Dr. Yogini Mulay
Coordinator

Coordinator

Internal Quality Assurance Cell
Tuljaram Chaturchand College of
Arts, Science and Commerce
Baramati (Pune)-413102



Prof. Dr. Avinash Jagtap
Principal

Principal

Tuljaram Chaturchand College
Baramati

Minutes of the meeting

The meeting of the college IQAC committee was held on Friday, 29th December, 2023 at 04.00 p.m. in the seminar hall. The issues discussed in the meeting and passed resolutions were as follows:

Dr. Yogini Mulay, Coordinator, IQAC welcomed the members of the committee and introduced the agenda of the meeting. The discussions and resolutions made in the meeting are as follows:

1) Confirmation of the minutes of the previous meeting.

Dr. Yogini Mulay, Coordinator, IQAC read the minutes of previous meeting held on 18th October, 2023.

Resolution :Minutes were confirmed.

2) Submission of AQAR for the Academic Year 2022-23

Resolution :Prin.Dr. Avinash Jagtap has asked all Criteria Heads about the status of their Criteria and told them to fulfil it within two days.

3) To decide the strategy to check all documents from 85 files.

Resolution :Prin.Dr. Avinash Jagtap was regarding *completion of 85 files for last 5 years* data which will be evaluated on 7, 8 and 9th of January 2024

4) Planning of Academic Audit 2023

Resolution: Prin.Dr. Avinash Jagtap has declared the dates for the audit as 5, 6 and 7th of February 2024. He gave suggestion about what should be the first and the last slides of the Power Point presentation during the Audit:

- i. **The first slide** should be about the Department Profile
- ii. **The last slide** should contain the Evaluation Report of the department for the last 5 years.Also, he has mentioned that the third party will also be there as an auditor.

5) Planning of IQAC Youth Festival 2023-24

Resolution: IQAC Coordinator Dr. Yogini Mulay discussed about the planning of *IQAC Youth Festival* 2023-24. She has declared IQAC Youth Festival will be held during 27,

28 and 29th of January 2024. Also, she has suggested that the events to be conducted by the departments should be such that which can be included in Criteria-V (5.3.3).

Dr Vaishali Patil suggested that we should conduct inter departmental competitions in the events to be organized in IQAC Youth Festival.

6) Any other point for discussion with the permission of coordinator.

a) Regarding *Best Practices* in Criteria-7

Resolution: Criteria head **Dr. Sushil Deshmukh** raised point regarding what should be our best practices. The topic for Best Practices was discussed among the IQAC members and following are some suggestions given by the members:

- Dr. Sushil Deshmukh has suggested Human Value Education, Admission Process and Sports Activities can be included as best practice.
- Principle Dr. Jagtap has suggested Certificate Courses and Green Campus can be included in the best practices.
- Prof. Dr. Bhagvan Mali has suggested Community services as best practice.
- Dr. Yogesh Indulkar has suggested Waste management services can be included in the best practices.

b) Regarding student's satisfaction survey

Resolution: In the last, Mr. Sadashiv Puranik raised issues regarding student's satisfaction survey and asked for suggestions regarding what actions to be taken to get good result from the SSS when the actual NAAC committee members will interact with the students through their email.

The meeting was ended vote of thanks was proposed by Assistant Coordinator of IQAC Dr. Arun Magar.



Prof. Dr. Yogini Mulay
Coordinator

Coordinator
Internal Quality Assurance Cell
Tuljaram Chaturchand College of
Arts, Science and Commerce,
Baramati (Pune)-413102



Prof. Dr. Avinash Jagtap
Principal

Principal
Tuljaram Chaturchand College
Baramati

Action Taken Report:

- 1) The minutes of the previous meeting were confirmed and documented for reference and record-keeping.
- 2) The Annual Quality Assurance Report (AQAR) for the academic year 2022-23 was prepared and submitted in accordance with the established timeline.
- 3) A strategy was devised to systematically check all documents from the 85 files. This involved assigning responsibilities to designated personnel, setting deadlines for document review, and implementing quality control measures to ensure thoroughness and accuracy.
- 4) Dates for the Academic Audit set as 5th, 6th, and 7th of February 2024, with instructions provided by Prin. Dr. Avinash Jagtap regarding the content of the first and last slides of the PowerPoint presentation. Additionally, arrangements made for the presence of a third-party auditor.
- 5) Plans were made for organizing the IQAC Youth Festival for the academic year 2023-24. Activities, themes, and logistics were discussed to ensure the success of the event and promote student engagement and cultural exchange.
- 6)
 - a) Suggestions for best practices in Criteria-7 were discussed and included Human Value Education, Admission Process, Sports Activities, Certificate Courses, Green Campus, Community Services, and Waste Management Services.
 - b) Concerns regarding student satisfaction survey were raised, and actions were discussed to ensure favorable results when the NAAC committee interacts with students via email.



Prof. Dr. Yogini Mulay
Coordinator

Coordinator
Internal Quality Assurance Cell
Tuljaram Chaturchand College of
Arts, Science and Commerce,
Baramati (Pune)-413102



Prof. Dr. Avinash Jagtap
Principal

Principal
Tuljaram Chaturchand College
Baramati