### **Department of Commerce**

#### NOTICE

Date: 26/06/2023

This is to inform all faculty members that the Departmental IQAC meeting is scheduled on Tuesday, 27th June, 2023 at 11.30 a.m. The agenda of the meeting is as follows –

- 1. Read and confirm the minutes of the previous meeting
- 2. B.Com and M.Com Admission
- 3. Committees formation for departmental activities
- 4. Workload distribution
- 5. NAAC Criteria distribution at departmental level
- 6. Any other with the permission of chairman

Chairman of the Meeting - Dr. J. K. Pawar

Sr. No.	Name of the faculty	Signature
1.	Dr. N. R. Shah	
2.	Dr. V. A. Bale	Ballet
3.	Dr. M. R. Badve	search
4.	Prof. D. S. Gore	Vien
5.	Prof. S. M. Borawake	
6.	Dr. R.M. Pathan	2
7	Prof. R.S. More	(Brunn)
8	Prof. P.A. Vhora	Athora
9	Prof. M.B. Bhosale	Osh.
10	Dr. T.G. Sangale	9=11-



Dr. J. K. Pawar Head, Department of Commerce

# **Department of Commerce**

## Departmental Meeting Attendance

Date: 27/06/2023

Sr. No.	Name of the faculty	Signature
1.	Dr. J. K. Pawar	au
2.	Dr. N. R. Shah	-50-
3.	Dr. V. A. Bale	Bull
4.	Dr. M. R. Badve	mesoder
5.	Prof. D. S. Gore	(DIEST)
6.	Prof. S. M. Borawake	
7.	Dr. R.M. Pathan	2
8.	Prof. R.S. More	Burney.
9.	Prof. P.A. Vhora	Huma
10.	Prof. M.B. Bhosale	mg.
11.	Dr. T. G. Sangale	9=11

#### Department of Commerce

#### Minutes of the Meeting

Date - 30/06/2023

The meeting of the faculty members of Department of Commerce was scheduled on 26th June, 2023 at 11.30 p.m. at Department of Commerce to discuss the various issues as per the agenda.

Dr. J. K. Pawar, Head, Department of Commerce presided the meeting. The proceedings of the meeting as per the agenda are as below.

Subject 1: Read and confirm the minutes of previous meeting: -

Prof. S. M. Borawake read the minutes of previous meeting and all faculty members present in the meeting approved it.

Subject 2: B.Com, DTL and M.Com Admission

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Prof. R.S. More

It was informed by Dr.J.K.Pawar that for F.Y.B.Com admission will be given for students having GAP and science side. He also asked all faculty members to contact T.Y.B.Com students for M.Com and DTL admission.

Resolution: - All teachers agreed upon it

Subject 3: Committees formation for departmental activities

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Prof. D. S. Gore

Dr.J.K.Pawar asked everyone to raise hands as per their interest in the activities which will be conducted at a departmental level. 21 different activities were allotted with conveyer and its members. Dr. Janardhan Pawar also asked Prof. S. M. Borawake and Dr. T. G. Sangale to make SOP for departmental activities and Industrial visit respectively.

### Departmental Committees 2023-2024

	Name of the Committee	Co-ordinator	Members
Sr. No.	Timetable Committee	Dr. M. R. Badve	Dr. J.K. Pawar Dr. R. M. Pathan Mrs. P. A. Vhora Mr. D. S. Gore
2	Academic planner	Dr. R. M. Pathan	Dr. V. A. Bale Miss. S. M. Borawake
3	Industrial Visit	Dr. T. G. Sangale	Mr. R. S. More Miss. M. B. Bhosale

4	Hands on training	Dr. N. R. Shah	Mr. R. S. More Dr. R. M. Pathan
5	ED Workshop	Dr. M. R. Badve	Miss. S. M. Borawake Mr. D. S. Gore
6	Consumer Protection Week	Dr. M. R. Badve	Dr. T. G. Sangale Miss. M. B. Bhosale
7	PG Skill Development	Mrs. P. A. Vhora	Dr. R. M. Pathan Mr. D. S. Gore
8	Internal Assessment(Timetable and list of students)	Dr. J. K. Pawar	Mrs. P. A. Vhora Dr. V. A. Bale Dr. T. G. Sangale
9 .	Days celebration	Dr. V. A. Bale	Miss. S. M. Borawake Mr. R. S. More
10	Financial Literacy	Dr. V. A. Bale	Dr. J.K. Pawar Mr. D. S. Gore
11	Certificate Courses	Mr. D. S. Gore	Dr. M. R. Badve Miss. M. B. Bhosale
12	Faculty Development Program	Miss. M. B. Bhosale	Dr. T. G. Sangale Dr. J.K. Pawar Mrs. P. A. Vhora
13	MOU	Dr. N. R. Shah	Dr. J.K. Pawar Dr. V. A. Bale Mr. D. S. Gore Dr. T. G. Sangale Dr. M. R. Badve Mrs. P. A. Vhora
14	Tally Courses	Mrs. P. A. Vhora	Dr. R. M. Pathan Miss. S. M. Borawake Mr. R. S. More
15	Research Workshop	Dr. R. M. Pathan	Dr. J.K. Pawar Dr. N. R. Shah Dr. V. A. Bale Dr. M. R. Badve Dr. T.G. Sangale
16	Bridge Course and Remedial	Mr. R. S. More	Miss. S. M. Borawake Dr. T. G. Sangale Miss. M. B. Bhosale Mr. D. S. Gore
17	Alumni	Dr. M. R. Badve	Mr. R. S. More Miss. M. B. Bhosale Dr. N. R. Shah Dr. V. A. Bale Dr. R.M. Pathan

18	Women health and Hygiene	Mrs. P. A. Vhora	Dr. R. M. Pathan Mrs. P. A. Vhora Miss. S. M. Borawake Miss. M. B. Bhosale
19	Extension Activity	Dr. T. G. Sangale	Mr. R. S. More Dr. V. A. Bale Miss. M. B. Bhosale Dr. M. R. Badve Dr. J.K. Pawar Dr. N. R. Shah
20	E-filing	Dr. N. R. Shah	All Faculty members
21	National Conference	Dr. N. R. Shah	All Faculty members

Resolution: - It was resolved and agreed by all faculty members that they will conduct all activities as per academic calendar.

#### Subject 4: Workload distribution

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr. V.A. Bale

It was informed by Dr.J.K.Pawar that workload will be distributed by taking into consideration a new NEP structure and credits. Dr.J.K.Pawar asked everyone to show their willingness to teach different subjects by raising their hands. He mentioned that for Grantable staff workload will be considered of 16 and for non-grantable staff workload will be considered of 20. Workload was allotted for F.Y.B.Com, S.Y.B.Com, T.Y.B.Com and M.Com classes as per credits. Dr.J.K.Pawar told that DTL class workload will be allotted in future.

Resolution: - All teachers agreed upon it

# Subject 5: NAAC Criteria distribution at departmental level

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Prof. P. A. Vhora

Dr. Janardhan Pawar informed that there are 85 files and 7 criteria which are required to be distributed at a departmental level. Therefore following faculty were selected and delegated duties and responsibilities as per criteria for NAAC Work -

Criterion No	No of Files	Name of the co-ordinator
Criterion No I	7	Dr. J. K. Pawar
Criterion No II	17	Dr. N. R. Shah
Criterion No III	17	Dr. V. A. Bale
Criterion No IV	9	Dr. T.G. Sangale
Criterion No V	11	Dr. M. R. Badve
Criterion No VI	12	Dr. R. M. Pathan
Criterion No VII	12	Prof. D. S. Gore

Resolution: - It was agreed by all faculty members.

Subject 6: Any other with the permission of chairman

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr. N. R. Shah

It was informed by Dr. Janardhan Pawar that -

Seminar hall is assigned to JEE, NEET class academy.

2. 3 computers will be given for the staff in department of commerce

As there was no any other subject, so the meeting was concluded with vote of thanks by Prof. M. B. Bhosale.

Prof. S. M. Borawake Departmental IQAC Co-ordinator

Dr. J. K. Pawar Head, Dept. of Commerce

### Department of Commerce

#### NOTICE

Date: 13/07/2023

This is to inform all faculty members that the Departmental IQAC meeting is scheduled on Monday, 17th July, 2023 at 12.15 p.m. The agenda of the meeting is as follows -

- 1. Read and confirm the minutes of the previous meeting
- 2. Timetable
- 3. Result analysis
- 4. Approval to academic calendar 2023-24
- 5. Research publications
- 6. Certificate courses
- 7. Approval to SOP for IQAC activities and record submission
- 8. Any other with the permission of chairman

Chairman of the Meeting - Dr. J. K. Pawar

Sr. No.	Name of the faculty	Signature
1.	Dr. N. R. Shah	Also.
2.	Dr. V. A. Bale	Bunk
3.	Dr. M. R. Badve	TORBURG
4.	Prof. D. S. Gore	@lesn
5.	Prof. S. M. Borawake	1
6.	Dr. R.M. Pathan	2
7	Prof. R.S. More	@umil:
8	Prof. P.A. Vhora	Elliera
9	Prof. M.B. Bhosale	megu
10	Dr. T. G. Sangle	9=1.

Dr. J. K. Pawar

Head, Department of Commerce

### Department of Commerce

Date - 17/07/2023

#### **Departmental Meeting Attendance**

Sr. No.	Name of the faculty	Signature
1.	Dr. J. K. Pawar	EM
2.	Dr. N. R. Shah	
3.	Dr. V. A. Bale	Bauch
4.	Dr. M. R. Badve	TI RESOURT
5.	Prof. D. S. Gore	(Desn_
6.	Prof. S. M. Borawake	
7.	Dr. R.M. Pathan	P
8.	Prof. R.S. More	Bull:
9.	Prof. P.A. Vhora	Athera
10.	Prof. M.B. Bhosale	mgh
11.	Dr. T. G. Sangle	التيال

#### **Department of Commerce**

#### Minutes of the Meeting

Date - 19/07/2023

The meeting of the faculty members of Department of Commerce was scheduled on 18th July, 2023 at 12.00 noon at Department of Commerce to discuss the various issues as per the agenda.

Dr. J. K. Pawar, Head, Department of Commerce presided the meeting. The proceedings of the meeting as per the agenda are as below.

Subject 1: Read and confirm the minutes of previous meeting: -

Prof.S.M.Borawake read the minutes of previous meeting and all faculty members present in the meeting approved it.

Subject 2: Congratulating event

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Prof. R.S. More

It was informed by Dr.J.K.Pawar that Dr.M.R.Badve is appointed as a academic council member in Sangamner College. All teachers congratulated Dr.M.R.Badve.

Resolution: - All teachers agreed upon it.

Subject 3: Timetable

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Prof.D.S.Gore

Dr.Janardhan Pawar asked timetable members to reshuffle timetable as per the new faculty member joining.

Resolution: - It was resolved and agreed by all timetable members that they will make timetable considering new adjustment.

### Subject 4: Result Analysis

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.V.A. Bale

It was informed by the Dr.Janardhan Pawar that result analysis information is not yet received by the college office. Once it is received the concerned members will have to make result analysis as follows-

FYBCom- PAV, RMP

- SYBCom- TGS,DSG and RSM
- 3. TYBCom- M.B.B,SMB and JKP
- 4. M.Com I- MRB
- 5. M.Com II- NRS
- 6. DTL- VAB

Resolution: - All teachers agreed upon it

Subject 5: Research Publications

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Prof.P.A. Vhora

Dr. Janardhan Pawar informed all faculty members are required 2 research papers to be done in the year

Resolution: - It was agreed by all faculty members.

Subject 6: Certificate courses

Proposed by: Dr. Janardhan K. Pawar Seconded by: Prof.S.M.Borawake

Dr. Janardhan Pawar informed all faculty members students who are having 2019 pattern are required to complete minimum 6 Certificate Courses i.e TYBCom students.

For 2022 pattern, students are required to complete 1 certificate course in the year i.e SYBCom

Students. He asked all teachers to take follow up of students.

Resolution: - It was agreed by all faculty members.

Subject 6: Approval to academic calendar and SOP of IQAC Activities submission

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.T.G.Sangale

Dr.N.R.Shah recommended that there should be separate guidelines for activities and record submission. It was discussed that while sending PDF documents activity coordinator are requested to send it with Caption and date.

Resolution: - It was resolved that IQAC coordinator will make necessary changes as per the discussion.

Subject 6: Any other with the permission of chairman

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.N.R.Shah

It was informed by Dr. Janardhan Pawar that -

 Open Elective- From 24.07.2023 OE lectures will be started. All teachers are required to call FYBCom students as per roll call.

As there was no any other subject, so the meeting was concluded with vote of thanks by Prof.D.S.Gore.

Prof. S. M. Borawake

Departmental IQAC Co-ordinator

Dr. J. K. Pawar

Head, Dept. of Commerce

### **Department of Commerce**

#### NOTICE

Date: 11/09/2023

This is to inform all faculty members that the Departmental IQAC meeting is scheduled on Thursday, 14th September, 2023 at 12.00 noon. The agenda of the meeting is as follows –

- 1. Read and confirm the minutes of the previous meeting
- 2. Individual timetable 2023-24
- 3. Teaching plans 2023-24
- 4. Mentor mentee work distribution
- 5. Approval to academic calendar
- 6. Academic and non-academic activities
- 7. S.Y.B.Com and T.Y.B.Com Internal Exam
- 8. F.Y.B.Com and PG internal exam and exam pattern
- 9. Practical in NEP Structure
- 10. OE selection and finalisation
- 11. Any other with the permission of chairman

Chairman of the Meeting - Dr. J. K. Pawar

Sr. No.	Name of the faculty	Signature
1.	Dr. N. R. Shah	810
2.	Dr. V. A. Bale	Bung
3.	Dr. M. R. Badve	Message
4.	Prof. D. S. Gore	Olean_
5.	Prof. S. M. Borawake	and.
6.	Dr. R.M. Pathan	PP
7	Prof. R.S. More	Dune:
8	Prof. P.A. Vhora	Athera
9	Prof. M.B. Bhosale	mon.
10	Dr. T.G.Sangale	yang!

Dr. J. K. Pawar

Head, Department of Commerce

# **Department of Commerce**

# **Departmental Meeting Attendance**

Date: 14/09/2023

Sr. No.	Name of the faculty	Signature
1.	Dr.J.K.Pawar	Jan 1
2.	Dr. N. R. Shah	Ship.
3.	Dr. V. A. Bale	Built
4.	Dr. M. R. Badve	Juston
5.	Prof. D. S. Gore	O)tesn
6.	Prof. S. M. Borawake	tol.
7.	Dr. R.M. Pathan	PP
8.	Prof. R.S. More	Rund:
9.	Prof. P.A. Vhora	Hothera
10.	Prof. M.B. Bhosale	mzh.
11.	Dr. T. G. Sangale	Yangla

### **Department of Commerce**

#### Minutes of the Meeting

Date - 18/09/2023

The meeting of the faculty members of Department of Commerce was scheduled on 16th September, 2023 at 12.00 noon at Department of Commerce to discuss the various issues as per the agenda.

Dr. J. K. Pawar, Head, Department of Commerce presided the meeting. The proceedings of the meeting as per the agenda are as below.

Subject 1: Read and confirm the minutes of previous meeting: -

Prof.S.M.Borawake read the minutes of previous meeting and all faculty members present in the meeting approved it.

Subject 2: Individual Timetable 2023-24

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Prof. R.S. More

It was informed by Dr.J.K.Pawar that all faculty members are required to make an individual timetable as per the format and take printouts of it on or before Wednesday, 20/09/2023

Resolution: - All teachers agreed upon it.

Subject 3: Teaching plan 2023-24

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.T.G. Sangale

It was informed by Dr.J.K.Pawar that all faculty members are required to make a teaching plan as per the format and take printouts of it on or before Wednesday, 20/09/2023

Resolution: - All teachers agreed upon it.

Subject 4: Mentor Mentee work distribution

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Prof.D.S.Gore

Dr.M.R.Badve distributed Mentor Mentee work to all staff members. Dr.J.K.Pawar requested Dr.M.R.Badve to consider allied staff members to commerce department and allot work distribution accordingly.

Resolution: - It was agreed by Dr.M.R.Badve to resolve all issues related to it.

Subject 5: Approval to academic calender

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.V.A. Bale

Dr.J.K.Pawar informed that academic calendar was revised as per the college format.

Resolution: - All teachers agreed upon it

Subject 6: Academic and non academic activities

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Prof.P.A. Vhora

Dr. Janardhan Pawar requested all faculty members to carry out activities as per new academic

calender

Resolution: - It was agreed by all faculty members.

Subject 7: SYBCom and TYBCom Internal exam

Proposed by: Dr. Janardhan K. Pawar Seconded by: Prof.S.M.Borawake

Dr.J.K.Pawar asked all staff members to call absent students from the attendance sheet and complete their internal work. It was informed by Prof.S.M.Borawake that there is no updataed roll call provided by the college. Dr. Janardhan Pawar assured to sort out problem of the roll call list.

Resolution: - It was agreed by all faculty members.

Subject 8: FYBCom and PG Internal exam and exam pattern

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.R.M.Pathan

It was informed by Dr.J.K.Pawar that all faculty members are required to conduct FYBCom and PG Internal exam. For F.Y.B.Com Financial Literacy subject following pattern should be considered for

- Internal exam-
- Test- 10 marks I.
- Practical/field visit- 10 marks II.
  - External Exam- 30 marks

Resolution: - It was resolved and agreed by all faculty members.

Subject 9: Practical in NEP structure

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.T.G.Sangale

Dr. J.K.Pawar asked faculty members' opinion about involving practical in a subject. As per discussion all teachers recommended to consider practicals in a special subjects with some modifications in the way of conducting practicals and old pattern structure.

Resolution: - It was agreed by all faculty members. It was resolved that separate meeting will be

held regarding consideration of practicals in NEP structure.

Subject 10: OE Selection and finalisation

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.V.A.Bale

Dr. J.K.Pawar informed that all work distributed to staff members regarding OE selection and finalization of UG students is successfully done.

Resolution: - It was agreed by all faculty members.

### Subject 11: Any other with the permission of chairman

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.N.R.Shah

It was informed by Dr.Janardhan Pawar that -

1) Attendance- All teachers are required to submit attendance of the moth June, July, August and September to Dr.M.R.Badve. He also asked everyone to make absentee report and call absent students. All teachers requested Dr.Janardhan Pawar sir to provide detail updated list of students especially for special subjects.

2) BOS Syllabus framing- It is required to make syllabus as per 2022 pattern for FYBCom

II sem, SYBCom IV sem, MCom 1st year II sem and M.Com 2nd year IV Sem.

3) Remedial coaching- Dr.T.G.Sangale will do related work.

4) Guest lectures in Jr. College- following teachers will conduct lectures regarding of NEP structure in B.Com - Dr.M.R.Badve, Dr.V.A.Bale, Dr.J.K.Pawar and Dr.N.R.Shah.

5) Seed money- Dr. N.R.Shah agreed to give proposal as soon as possible.Dr.J.K.Pawar asked Dr.R.M.Pathan, Dr.M.R.Badve and Dr.T.G.Sangale to report about it.

6) NAAC Criteria- Criteria head will upload and maintain soft copy on PC.

7) Congratulations- All faculty members congratulated Dr.V.A.Bale sir for receiving funding of ₹ 5 Lakhs from ICSSR for short term empirical project.

8) NAAC Documentation- Prof.S.M.Borawake agreed to provide information regarding it to

9) Prof.R.S.More suggested that it will be more effective way to bring absent students in college by circulating notice for absent students through college mail. Dr.Janardhan Pawar agreed to put up proposal to college about it.

10) National Conference responsibility- As Dr.N.R.Shah informed that he will be in training

program therefore his responsibility should be shouldered to another person.

11) Practical Journals- Dr.M.R.Badve raised an issue regarding no availability of practical journals in stores. It was informed by Dr.J.K.Pawar that Journals will be available after 15 days and accordingly practical scheduled will be postponed.

12) Practical subjects evaluation- for practical subjects there will be 40 marks for internal and 60 marks for external (No conversion is required to be made to 40 marks like old pattern)

13) Prof.P.A. Vhora will conduct SSDP for M.Com students

14) Certificate Courses- Dr.R.M.Pathan raised an issue regarding certificate course conduction. It was informed by Dr.J.K.Pawar that minimum 30students are required to start a course, remuneration will be given in 70-30 pattern. Courses can be conducted online/offline.

As there was no any other subject, so the meeting was concluded with vote of thanks by Dr.R.M.Pathan.

Prof. S. M. Borawake

Departmental IQAC Co-ordinator

Dr. J. K. Pawar

Head, Dept. of Commerce

#### Department of Commerce

#### NOTICE

Date: 09/10/2023

This is to inform all faculty members that the Departmental IQAC meeting is scheduled on Tuesday, 10<sup>th</sup> October, 2023 at 12.15 p.m. The agenda of the meeting is as follows –

- 1. Read and confirm the minutes of the previous meeting
- 2. Syllabus completion status UG and PG
- 3. Internal assessment and oral examination of regular students
- Internal assessment and oral examination of Backlog students
- 5. Internal assessment PG
- NAAC Criteria wise work completion review
- 7. Paper setting
- 8. Certificate course completion status
- BOS Meetings and syllabus restructuring
- 10. Any other with the permission of chairman

Chairman of the Meeting - Dr. J. K. Pawar

Sr. No.	Name of the faculty	Signature
1.	Dr. N. R. Shah	
2.	Dr. V. A. Bale	Beaux
3.	Dr. M. R. Badve	messaly
4.	Prof. D. S. Gore	(D)esp
5.	Prof. S. M. Borawake	and.
6.	Dr. R.M. Pathan	PI
7	Prof. R.S. More	@luml.
8	Prof. P.A. Vhora	Hobora
9	Prof. M.B. Bhosale	mond.
10	Dr. T. G. Sangale	y=11-

Dr. J. K. Pawar

Head, Department of Commerce

# Department of Commerce

Date - 10/10/2023

### **Departmental Meeting Attendance**

Sr. No.	Name of the faculty	Signature
1.	Dr. J. K. Pawar	- Juno
2.	Dr. N. R. Shah	
3.	Dr. V. A. Bale	BullA
4.	Dr. M. R. Badve	Messel
5.	Prof. D. S. Gore	Desn
6.	Prof. S. M. Borawake	-th.
7.	Dr. R.M. Pathan	P
8.	Prof. R.S. More	Dunny.
9.	Prof. P.A. Vhora	Athona
10.	Prof. M.B. Bhosale	mgh.
11.	Dr. T. G. Sangale	Jani.

### Department of Commerce

### Minutes of the Meeting

Date - 12/10/2023

The meeting of the faculty members of Department of Commerce was scheduled on 10th October, 2023 at 12.15 pm at Department of Commerce to discuss the various issues as per the agenda.

Dr. J. K. Pawar, Head, Department of Commerce presided the meeting. The proceedings of the meeting as per the agenda are as below.

Subject 1: Read and confirm the minutes of previous meeting: -

Prof.S.M.Borawake read the minutes of previous meeting and all faculty members present in the meeting approved it.

## Subject 2: Syllabus completion status

Proposed by: Dr. Janardhan K. Pawar

It was informed by Dr.J.K.Pawar that all faculty members are required to complete their syllabus before 20/10/2023. Dr.J.K.Pawar suggested Dr. R.M. Pathan to conduct online lectures to complete syllabus and maintain record of the same.

Resolution: - All teachers agreed upon it and resolution passed unanimously.

# Subject 3: Internal assessment and oral examination of regular students

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Prof.R.S.More

It was informed by Dr.J.K.Pawar that all faculty members are required to make internal mark sheet as soon as possible and asked concerned coordinators to make oral exam schedule class wise.

Coordinators for Regular Practical Exam-

TYBCom - RMP

SYBCom-PAV

FYBCom-DSG

Resolution: - All teachers agreed upon it and resolution passed unanimously

## Subject 4: Internal assessment and oral examination of backlog students

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.D.S.Gore

Dr.J.K.Pawar informed faculty members to take backlog internal exam for 40 marks and also asked concerned coordinators to make class wise schedule for internal and oral exam.

Coordinators for Backlog Practical Exam-

TYBCom -MRB

SYBCom- RSM

FYBCom-TGS

Resolution: - All teachers agreed upon it and resolution passed unanimously

# Subject 5: Internal assessment PG

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.T.G.Sangale

Dr.J.K.Pawar requested all faculty members to complete their internal assessment PG work of 40 marks before 05.12.2023.

Resolution: - All teachers agreed upon it and resolution passed unanimously

## Subject 6: NAAC criteria wise work completion review

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Prof.P.A. Vhora

Dr. Janardhan Pawar congratulated all faculty members for their contribution in NAAC work. The criteria wise status is as follows:

#### Criteria I

Criteria I head Dr.J.K. Pawar reported that 100% work is completed of his criteria by the members.

Criteria III head Dr.V.A.Bale reported there are very few documentation remained which will be completed soon.

Criteria IV head Dr.T.G.Sangale reported that 100% work is completed of his criteria by the

Criteria V head Dr.M.R.Badve reported there are only one documentation remained which will be completed soon. Criteria

VI head Dr.R.M.Pathan reported there are only one documentation remained which will be completed soon. Criteria -

VII head Dr.D.S.Gore reported that table preparation is pending which will be done soon.

Resolution: - It was agreed by all faculty members and resolution passed unanimously.

### Subject 7: Paper setting

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Prof.S.M.Borawake

Dr.J.K.Pawar asked all staff members to make 2 sets for SYBCom Term I Regular internal examination question papers as per guideline given by the college.

Following teachers are required to make question papers before 14.10.23

1. Business Communication I- JKP, MRB and SMB

Corporate Accounting I- TGS, MRB, RSM

3. Business Management I- SMB, RSM, RMP

4. Elements of Company Law I- RMP, DSG, MBB

Marketing Management I- PAV

Cost and Works Accounting I Costing - DSG

Resolution: - It was agreed by all faculty members and resolution passed unanimously

# Subject 8: Certificate course completion status

Proposed by: Dr. Janardhan K. Pawar

It was informed by Dr.J.K.Pawar that all faculty members are required to complete their certificate courses up to 20.10.23. He also asked to make reports as per college format and submit to Departmental IQAC coordinator.

Resolution: - It was resolved and agreed by all faculty members and resolution passed

unanimously

# Subject 9: BOS Meeting and syllabus restructuring

Proposed by: Dr. Janardhan K.Pawar

Seconded by: Prof.M.B.Bhosale

Dr. J.K.Pawar informed concerned BOS Chairman to prepare notice, make syllabus for UG and PG II term and conduct online meeting. He also suggested to take pre meeting in the department and to display all syllabus to respective teachers prior to a BOS meeting

Resolution: - It was agreed by all faculty members. It was resolved that separate meeting will be held regarding the same.

### Subject 10: Any other with the permission of chairman

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.N.R.Shah

It was informed by Dr.Janardhan Pawar that -

- OE- Dr.M.R.Badve asked Dr..J.K.Pawar regarding conducting online exam of Open Elective subject of remaing student. Dr.J.K.Pawar informed to conduct exam as per guidelines provided by the college of examination section time to time.
- NEP Major paper format- Dr.V.A.Bale asked Dr..J.K.Pawar about paper format
  of Ancient tax system. Dr.J.K.Pawar informed him to meet Dr.N.R.Shah
  (Chairman, BOS in Accountancy) regarding the same.

As there was no any other subject, so the meeting was concluded with vote of thanks by Dr.T.G.Sangale

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Prof. S. M. Borawake Departmental IQAC Co-ordinator Dr. J. K. Pawar

Head, Dept. of Commerce

### **Department of Commerce**

#### NOTICE

Date: 06/12/2023

This is to inform all faculty members that the Departmental IQAC meeting is scheduled on Thursday, 7th December, 2023 at 11.15 a.m. The agenda of the meeting is as follows –

- 1. Read and confirm the minutes of the previous meeting
- 2. Workload review and distribution for Term II
- 3. Minor subjects allocation for UG
- 4. Individual timetable and teaching plans for second term
- 5. UG and PG internal marks submission
- 6. PG Question paper setting
- 7. Curricular and co curricular activities as per academic calendar
- 8. DTL internal assessment
- 9. Paper assessment review
- 10. Appointment of chairman for PG Question paper setting
- 11. M.Com II Project student allotment
- 12. Any other with the permission of chairman

Chairman of the Meeting - Dr. J. K. Pawar

Sr. No.	Name of the faculty	Signature
1.	Dr. N. R. Shah	-84ND
2.	Dr. V. A. Bale	BullA
- 3.	Dr. M. R. Badve	Wooder
٠١.	Prof. D. S. Gore	(Diest)
5.	Prof. S. M. Borawake	- 101:
ti.	Dr. R.M. Pathan	2-7
7	Prof. R.S. More	Que.
3	Prof. P.A. Vhora	1000
1)	Prof. M.B. Bhosale	mezer.
. ()	Dr. T.G. Sangle	y-11

Dr. J. K. Pawar

Head, Partment of Commerce

# **Department of Commerce**

# Departmental Meeting Attendance

Date: 07/12/2023

Sr. No.	Name of the faculty	Signature
1.	Dr. J. K. Pawar	(Jul)
2.	Dr. N. R. Shah	311
3.	Dr. V. A. Bale	BullA
4.	Dr. M. R. Badve	Mescafel
5.	Prof. D. S. Gore	@esn_
6.	Prof. S. M. Borawake	
7.	Dr. R.M. Pathan	
8.	Prof. R.S. More	t
9.	Prof. P.A. Vhora	Allera
10.	Prof. M.B. Bhosale	Ben.
11.	Dr. T. G. Sangle	Jani.

#### Department of Commerce

#### Minutes of the Meeting

Date - 12/12/2023

The meeting of the faculty members of Department of Commerce was scheduled on 8th December, 2023 at 11.15 pm at Department of Commerce to discuss the various issues as per the agenda.

Dr. J. K. Pawar, Head, Department of Commerce presided the meeting. The proceedings of the meeting as per the agenda are as below.

Subject 1: Read and confirm the minutes of previous meeting: -

Dr. R. M. Pathan read the minutes of previous meeting and all faculty members present in the meeting approved it.

Subject 2: Workload review and distribution for term II

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr. D.S. Gore

It was informed by Dr.J.K.Pawar that workload will be distributed by taking into consideration a new NEP structure and credits. Workload was allotted for FYBCom, SYBCom, TYBCom and

MCom classes as per credits

Resolution: - All teachers agreed upon it.

Subject 3: Minor Subject allocation for UG

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Prof.R.S.More

It was informed by Dr.J.K.Pawar that FYBCom Minor subjects will be taken by teachers who were teaching IKS i.e. Indian knowledge System subject. He also informed that necessary changes will be required to make in the timetable as these minor subjects are open to all streams in the college. All subjects' allocation was made in previous informal meeting.

Resolution: - All teachers agreed upon it.

Subject 4: Individual timetable and teaching plans for second term

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.D.S.Gore

It was informed by Dr.J.K.Pawar that all teachers are required to give timetable as per new

allotted subjects. Last date for submitting teaching plan will be on 14.12.2023.

Resolution: - All teachers agreed upon it.

Subject 5: UG and PG internal marks submission

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.T.G.Sangale

Dr.J.K.Pawar informed that all marks of UG- SY and TY regular and backlog internal marks are submitted by the department. But in case of FYBcom and PG- M.Com I and M.Com II regular and backlog marks submission was still pending. He requested respective coordinators of skill

development of M.Com also to submit marks. He asked all staff members to submit marks on or before Monday with due care.

Resolution: - All teachers agreed upon it.

#### Subject 6: PG question paper setting

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Prof.P.A. Vhora

Dr.J.K.Pawar asked all staff members to submit PG question papers on 12.12.2023. Following members will be working as a Chairman

M.Com I – Dr.D.S.Gore

M.Com II- Prof.R.S.More

Resolution: - It was agreed by all faculty members and resolution passed unanimously.

#### Subject 7: Curricular and cocurricular activities as per academic calendar

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Prof.P.A. Vhora

It was informed by Dr.J.K.Pawar that all stafff members are requested to carry out activities as

per academic calendar.

Resolution: - It was agreed by all faculty members.

#### Subject 8: DTL internal assessment

Proposed by: Dr. Janardhan K. Pawar Seconded by: Prof.S.M.Borawake

Dr.J.K.Pawar asked all DTL teachers to conduct internal exam for 40 marks and make assessment of it before December. He also requested all teachers to maintain internal record

properly class wise and subject wise with signature. Resolution: - It was agreed by all faculty members.

#### Subject 9: Paper assessment review

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.M.R.Badve

All teachers informed Dr. J. K. Pawar that they have completed their paper assessment and

moderation is still pending for few subjects.

Resolution: - It was resolved and agreed by all faculty members.

#### Subject 10: Appointment of chairman for PG question paper setting

Proposed by: Dr. Janardhan K.Pawar

Seconded by: Prof.M.B.Bhosale

Dr.J.K.Pawar informed that appointment of chairman for PG question paper setting is already

made.

Resolution: - It was agreed by all faculty members.

#### Subject 11: M.Com II Project student allotment

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.N.R.Shah

It was informed by Dr.J.K.Pawar that workload of project is not considered therefore M.Com II Projects of 63 students will be allotted among all staff members equally. Dr.N.R.Shah suggested

that if specific topics are assigned to students for 3 to 4 months of research then it could be published in the journals.

Resolution: - It was agreed by all faculty members and it was resolved that for research paper discussion separate meeting will be held.

### Subject 12: Any other with the permission of chairman

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.N.R.Shah

1) NAAC work- Dr.J.K.Pawar suggested all staff members to maintain criteria work yearwise and add recent activities conducted in department in respective NAAC files. He congratulated all members for completing NAAC work of 4 years.

2) College timings- All staff members are required to remain present for 6 hours in college for criteria work as per schedule given by individual teachers. You are requested to mention your names in the College register in case of In- Out movement in the college campus during stipulated 6 hrs of schedule.

3) MOU with Sangameshwar college, Solapur with Department of Commerce -Dr.J.K.Pawar informed that in the next few days we will sign MOU with Sangameshwar college, Solapur.

4) Question Paper assessment- Dr.J.K.Pawar asked every staff members to do assessment

work of papers among each subject teachers equally.

5) Orientation students- Dr.N.R.Shah informed that all teachers are required to orient 12th commerce students in next week regarding Commerce department, importance and career opportunities in Commerce. All minor subject teachers are also required to conduct lectures to students of all departments regarding importance of minor subjects.

As there was no any other subject, so the meeting was concluded with vote of thanks by Dr.D.S.Gore

Prof. S. M. Borawake Departmental IQAC Co-ordinator Dr. J. K. Pawar

Head, Dept. of Commerce

## Department of Commerce

## NOTICE

Date: 18/01/2024

This is to inform all faculty members that the departmental meeting is scheduled on Friday, 19th January, 2024 at 11.30 a.m. The agenda of the meeting is as follows:

#### 1. IQAC Festival Activities

#### Chairman of the Meeting - Dr. J. K. Pawar

Sr. No.	Name of the faculty	Signature
1.	Dr. N. R. Shah	-245
2.	Dr. V. A. Bale	Ab.
3.	Dr. M. R. Badve	MBack
4.	Dr. D. S. Gore	(Den)
5.	Prof. S. M. Borawake	1
6.	Dr. R.M. Pathan	P
7	Prof. R.S. More	Dun
8	Prof. P.A. Vhora	Keliga
9	Prof. M.B. Bhosale	Ab
10	Dr. T.G.Sangle	10

Dr. J. K. Pawar

Head, Department of Commerce

### **Department of Commerce**

# Departmental Meeting Attendance

Date: 19/01/2024

Sr. No.	Name of the faculty	Signature
1.	Dr.J.K.Pawar	- July
2.	Dr. N. R. Shah	
3.	Dr. V. A. Bale	Ab,
4.	Dr. M. R. Badve	MBBack
5.	Dr. D. S. Gore	Oleen_
6.	Prof. S. M. Borawake	- · ·
7.	Dr. R.M. Pathan	2
8.	Prof. R.S. More	@www.
9.	Prof. P.A. Vhora	Heliona
10.	Prof. M.B. Bhosale	Ab
11.	Dr. T.G.Sangle	

### Department of Commerce

#### Minutes of the Meeting

Date - 19/01/2024

The meeting of the faculty members of Department of Commerce was scheduled on 19th January, 2024 at 11.30 a.m. at Department of Commerce to discuss the activities as per the agenda.

Dr. J. K. Pawar, Head, Department of Commerce presided the meeting. The proceedings of the meeting as per the agenda are as below.

Subject: Departmental IQAC Youth Festival Activities

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Prof. P. A. Vhora

Dr. J. K. Pawar informed that all staff members are required to conduct minimum two activities for IQAC festival. Activities should be conducted on academic, technical and educational basis. He also informed that activities responsibility will be shouldered among all staff members. He asked all staff members about activity ideas for festival. He also asked to issue notice regarding it. He mentioned that reports should be submitted by coordinators with geo tag photos. He further informed that- E-Certificates will be given to participated students. Only two winners will be declared and no food stall will be allowed.

Prof. S. M. Borawake read guidelines given by college for conducting IQAC departmental activities and all faculty members present in the meeting agreed it.

Resolution: - It was resolved that Department will conduct following activities under coordinators as follows-

- 1. Logo creation- Prof.R.S.More
- 2. Poster Presentation- Dr.T.G.Sangle

Any other- Involvement of student's representatives during IQAC Festival

Dr. Reshma Pathan suggested that a student representative should involve in the activities during IOAC Festival.

As there was no any other subject, so the meeting was concluded with vote of thanks by Dr.D.S.Gore.

Prof. S. M. Borawake

Departmental IQAC Co-ordinator

Dr. J. K. Pawar

Head, Dept. of Commerce

## **Department of Commerce**

#### NOTICE

Date: 10/02/2024

This is to inform all faculty members that the Departmental IQAC meeting is scheduled on Monday, 12th February, 2024 at 11.30 a.m. The agenda of the meeting is as follows –

- 1. Read and confirm the minutes of the previous meeting
- 2. Individual timetable
- 3. UG, PG and DTL internal assessment
- 4. UG Practicals completion
- Certificate courses
- 6. Syllabus completion status
- Curricular and co-curricular activities as per academic calendar
- 8. Activities report submission
- 9. M.Com II student Project work
- 10. Review of NAAC Files
- 11. Any other with the permission of chairman

Chairman of the Meeting - Dr. J. K. Pawar

Sr. No.	Name of the faculty	Signature
1.	Dr. N. R. Shah	-SM
2.	Dr. V. A. Bale	Doubly
3.	Dr. M. R. Badve	ussigh
4.	Dr. D. S. Gore	Olesn_
5.	Prof. S. M. Borawake	1
6.	Dr. R.M. Pathan	P
7	Prof. R.S. More	@www.
8	Prof. P.A. Vhora	Athons
9	Prof. M.B. Bhosale	_
10	Dr. T.G. Sangale	Y-11.

Jul

Dr. J. K. Pawar Head, Department of Commerce

# **Department of Commerce**

# Departmental Meeting Attendance

Date: 12/02/2024

Sr. No.	Name of the faculty	Signature
1.	Dr. J. K. Pawar	Jul
2.	Dr. N. R. Shah	Absent
3.	Dr. V. A. Bale	Balle
4.	Dr. M. R. Badve	UB3 oct
5.	Dr. D. S. Gore	(Deen
6.	Prof. S. M. Borawake	tt.
7.	Dr. R.M. Pathan	P
8.	Prof. R.S. More	@uum!
9.	Prof. P.A. Vhora	Filliona
10.	Prof. M.B. Bhosale	Absent
11.	Dr. T. G. Sangale	Janji.

### **Department of Commerce**

### Minutes of the Meeting

Date - 12/02/2024

The meeting of the faculty members of Department of Commerce was scheduled on 12th February, 2024 at 12.00 noon at Department of Commerce to discuss the various issues as per the agenda.

Dr. J. K. Pawar, Head, Department of Commerce presided the meeting. The proceedings of the meeting as per the agenda are as below.

Subject 1: Read and confirm the minutes of previous meeting: -

Prof.S.M.Borawake read the minutes of previous meeting and all faculty members present in the meeting approved it.

### Subject 2: Individual Timetable

Proposed by: Dr. Janardhan K. Pawar

It was informed by Dr.J.K.Pawar that all staff members are required to provide updated individual timetable in a excel sheet provided by the college.

Resolution: - All teachers agreed upon it.

# Subject 3: UG, PG and DTL internal assessment

Proposed by: Dr. Janardhan K. Pawar

It was informed by Dr.J.K.Pawar that UG internal assessment need to be completed before 15.2.24 and DTL internal assessment need to be completed before 29.2.24. PG assessment can be done in the month of March. He also informed that all teachers are required to submit 40 marks classification such as Unit Test, Assignment, Open book test etc to the department.

Resolution: - All teachers agreed upon it.

# Subject 4: UG Practical completion

Proposed by: Dr. Janardhan K. Pawar

Dr.J.K.Pawar asked staff members to announce practicals for B.Com subjects and get it done

before 29.02.2024

Resolution: - All teachers agreed upon it.

## Subject 5: Certificate Courses

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.T.G.Sangale

Dr.J.K.Pawar asked staff members to complete certificate courses before 29.02.2024

Resolution: - All teachers agreed upon it.

Subject 6: Syllabus completion status

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.V.A.Bale

Dr.J.K.Pawar asked all staff members regarding status of syllabus completion. He asked all staff members to complete their syllabus before 15.03.2024

Resolution: - It was agreed by all faculty members and resolution passed unanimously.

# Subject 7: Curricular and co-curricular activities as per academic calendar

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.M.R.Badve

It was informed by Dr.J.K.Pawar that coordinators are required to carry out activities as per academic calendar.

Resolution: - It was agreed by all faculty members.

#### Subject 8: Activities report submission

Proposed by: Dr. Janardhan K. Pawar Seconded by: Prof.S.M.Borawake

Dr.J.K.Pawar guided all staff members to give 1 single pdf report with all necessary details in sequence and excel files required by IQAC. He also mentioned that reports should be submitted within 4 days.

Resolution: - It was agreed by all faculty members.

#### Subject 9: M.Com II student project work

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Dr.M.R.Badve

Dr. J. K. Pawar informed all staff members to get work done of M.Com II student project work

before 25.03.24. He also suggested to take follow up of absent students.

Resolution: - It was resolved and agreed by all faculty members.

### Subject 10: Review of NAAC files

Proposed by: Dr. Janardhan K.Pawar

Seconded by: Prof.P.A. Vhora

Dr.J.K.Pawar informed all criteria heads to maintain their files properly with all necessary hard copies. He asked staff members to attach all remaining hard copies in criteria files (if applicable).

Resolution: - It was agreed by all faculty members.

# Subject 12: Any other with the permission of chairman

Proposed by: Dr. Janardhan K. Pawar

Seconded by: Prof.R.S.More

- 1) Academic Audit- Dr.J.K.Pawar congratulated every staff members for their efforts.
- 2) Congratulations- Everybody congratulated Dr.R.M.Pathan for her achievement in Thiland Conference as the "Best Research Presenter".
- 3) IQAC Winners Felicitation- It was decided that felicitation will be take place tomorrow after 11.30 am
- 4) Symbiosis distance learning courses- Dr.J.K.Pawar informed that from 1.06.2024 online lectured will be conducted by respective teachers in online mode.
- 5) Sangameshwar college MOU- Dr.J.K.Pawar congratulated Dr.M.R.Badve for her efforts in MOU with Sangameshwar college, Solapur.
- 6) Admission- Dr.J.K.Pawar asked all teachers to take efforts before 05.03.24 for next academic year BCom Admission. He stated that the students who are going to pass out after 12th exam are required to be targeted to increase admissions in the college. As per discussion following measures were suggested by staff members-
  - 1. Displaying documentary video of department- Dr.R. M. Pathan

- 2. Conducting online lectures Dr.J. K. Pawar
- Felicitating 12<sup>th</sup> students, Using flex board outside of junior colleges Dr.T.G.Sangale
- 4. Making admission posters- Prof.R.S.More

As there was no any other subject, so the meeting was concluded with vote of thanks by Dr.T.G.Sangale

Prof. S. M. Borawake

Departmental IQAC Co-ordinator

Dr. J. K. Pawar

Head, Dept. of Commerce