To,
The Principal,
Tuljaram Chaturchand College.
Baramati

Subject: - Completion report of Certificate Course in Effective Communication in English Respected Sir,

As mention above the subject, I have successfully conducted certificate course in Basic Digital Marketing. Total 23 students were enrolled for this course. This course was completed in the month of February. Google classroom was used for conducting the online classes as well as for assignment and submission of work. Theory and Practical sessions were conducted to complete the certificate course. Online MCQ exam is conducted on 11/03/23 to evaluate the students. I hereby attach result of the students along with this report. I also request you to sanction remuneration for this course as a course coordinator.

Thank you.

Course Coordinator

Faculty Coordinator

Chairman, Certificate Course

Principal

July -.

