Syllabus of 'Certificate Course in Banking'

Course Credits: 2

Course Objectives:

- 1. Spreading Financial Literacy by introducing new online tools.
- 2. Imparting detailed Introduction to Modern Banking and their functioning.
- 3. Introducing the participants with the tools that are required for banking transaction.
- 4. Giving hands on experience on online transaction.
- 5. To develop an awareness of banking transactions fraud.
- 6. Developing a skill of banking transactions.
- 7. Encourage easy and effectively functioning bank activity.

Syllabus of the Course

- 1. Introduction to the Banking in General and Modern Banking in Particulars
 - A. Bank- History in India and the World
 - B. Concept of Paying Banker and Collecting Banker.
 - C. Concept of Universal Banking
 - D. Concept Digital Banking
- 2. Technological Based Services
 - A. Opening and Closing Account Online
 - B. E Cards: ATM, Debit Card, Credit Card
 - C. Modern methods of Funds Transfer: RTGS, NEFT, UPI
 - D. Using Modern Fund Transfer Methods
- 3. Use of Banking and Financial App
 - A. E Banking Meaning
 - B. Various Banks and Their Apps
 - C. Payment Banking Apps
 - D. Precautions to be taken while using Financial Apps
- 4. Online Banking Frauds
 - A. Various Fraud MLM Frauds, Frauds Calls, Debit Card Frauds, Credit Card Frauds
 - B. How to Safeguard Yourself

Total Number of Study Hours: 30 Total No. of Offline Lectures: 12

Mode of Evaluation: Online No. of Practicals: 18

All the participants would be assessed on the basis of an Objective Examination at the End of the

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