



Anekant Education Society's

Tuljaram Chaturchand College of Arts, Science and Commerce, Baramati.

Department of Business Administration [BBA]

[Faculty of Commerce and Management]

Minutes of Board of Studies Meetings [Meeting No -11]

Date of Meeting : 9/9/2024

Mode of Meeting : Online

Anekant Education Society's
Tuljaram Chaturchand College, Baramati
(Autonomous)

Department of Business Administration

AGENDA OF THE MEETING

The agenda of the meeting included the following subjects:

1. To read and confirm the minutes of last meeting held on 9 March 2024
2. To design and approve curriculum of TYBBA Semester VI (2022 Pattern) to be implemented from the academic year 2024-2025.
3. To design and approve curriculum of SYBBA Semester IV (2023 Pattern as per NEP 2020) to be implemented from the academic year 2024-2025.
4. To prepare SOP s and guidelines for the Field Project and Community Engagement Project of SYBBA.
5. To discuss and incorporate the relevant feedback of the stakeholders into the curriculum.
6. Any other issues with the permission of the chair.

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List of Members Present for the BOS Meeting

The following BOS members attended the Board of Studies meeting through online/offline mode.

Sr. No.	Name of Member	Designation
1	Prof. Deepali Anpat	Chairman, BOS
2.	Dr. Yuvraj Nalawade	Member, Representative Pune University
3.	Mr, Sagar Gadhve	Member, Meritorious Alumni
4.	Ms. Sejal Ahiwale	Invitee
5.	Mr. Jaykumar Gadiya	Student Representative
6..	Mrs. Varsha Taware	Invitee
7.	Mrs. Pooja Kasar	Invitee

List of Members Absent for the BOS Meeting

Sr. No.	Name of Member	Designation
1	Mrs. Anita Jarande	Member, Board of Studies
2.	Ms. Amruta Parlekar	Member ,Board of Studies
3.	Dr.S.S.Mahajan	Member (Expert from other University)
4.	Dr. Sarang Bhola	Member (Expert from other University)
5.	Ms. Sarthak Shah	Member (Representative from Industry)

The following BOS members were absent for the Board of Studies meeting.

MINUTES OF THE MEETING

The meeting of Board of Studies in Bachelor of Business Administration members was scheduled on 9 Sept. 2024 at 12:15 p.m. in online mode.

Prof. Deepali Anpat, Chairman, of Board of Studies started meeting with presentation. As a Chairman of Meeting Deepali Anpat welcomed all the members and briefed about the purpose of meeting. During the meeting all present members of the board of studies discussed various point as mentioned in agenda of the meeting. Along with the discussion they also give their valuable suggestions. The proceeding of the meeting is given below:-

1. To confirm the minutes of the previous meeting.

To confirm the minutes of the previous meeting held on 9 March 2023

Prof. Deepali Anpat reads the minutes of the BOS meeting and put forward to the BOS members for the approval.

Resolution No. 1: The minutes of the previous Board of Studies meeting were approved and confirmed.

1. To design and approve curriculum of TYBBA Semester VI (2022 Pattern) to be implemented from the academic year 2024-2025.

Prof. Deepali Anpat describes the credit distribution structure for TYBBA Semester VI according to 2022 pattern.

Credit structure is as follows :

B.B.A. THIRD YEAR (T.Y) Semester IV 2022 Pattern (wef June 2024)				
SR. No	Course Code	Course Title	Theory/ Practical	Credits
1	UBBA361	Business Planning & Project Management	Theory	3
2	UBBA362	Management Control System	Theory	3
3	UBBA363	E-Business	Theory	3

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4	UBBA364	Business Analytics	Theory	3
5	UBBA365 – A	Global HRM	Theory	3
	UBBA366 – A	Labour Welfare	Theory	3
6	UBBA365 – B	Indirect Tax	Theory	3
	UBBA366 – B	E-Banking Services	Theory	3
7	UBBA365 – C	International Marketing Management	Theory	3
	UBBA366 –C	Service Marketing	Theory	3
8	UBBA365– D	Quality Managementin Services	Theory	3
	UBBA366 – D	Service Innovation & Design	Theory	3
9	UBBA 367	Project	Practical	4
Total Credits				28

Resolution No. 2: The curriculum for TYBBA Semester VI (2022 Pattern) has been unanimously approved by all members of the BOS.

3. To design and approve syllabus structure of Semester IV (2023 Pattern as per NEP 2020) to be implemented from the academic year 2024-2025.

Course & Credit structure for SYBBA SEM IV (2023 Pattern as per NEP 2020) was put forward for discussion

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Course & Credit Structure for S.Y.B.B.A. Semester IV (2023 Pattern as per NEP-2020)

Sem	Course Type	Course Code	Course Title	Theory / Practical	Credits
IV	Major Mandatory	BBA-251-MJM	Management Information System	Theory	02
	Major Mandatory	BBA-252-MJM	Production and Operation Management	Theory	02
	Major Mandatory	BBA-253-MJM (A)	Industry Relation & Labour Laws	Theory	02
		BBA-253-MJM (B)	Banking & Finance	Theory	
		BBA-253-MJM (C)	Retail Management	Theory	
	Major Mandatory	BBA-254-MJM (A)	Strategic Human Resource Management	Theory	02
		BBA-254-MJM (B)	Business Taxation	Theory	
		BBA-254-MJM (C)	Digital Marketing	Theory	
	Minor	BBA-261-MN	Employee Recruitment & HR Record Management System	Theory	02
	Minor	BBA-262-MN	Dissertation Report	Practical	02
	Open Elective (OE)	BBA-266-OE	Universal Human Values	Theory	02
	Skill Enhancement Course (SEC)	BBA-276-SEC	International Business	Theory	02
Community Engagement Project (CEP)	BBA-285-CEP	Project	Practical	02	

Resolution No. 3: The curriculum for SYBBA Semester 4(2023 Pattern as per NEP 2020) has been unanimously approved by all members of the BOS.

4 To prepare SOP s and guidelines for the Field Project and Community Engagement Project of SYBBA.

To prepare SOP s and Guidelines for Field Project (FP) and On Job Training (OJT) for SYBBA (2023 pattern as per NEP-2020) to be implemented from the academic year 2024-2025.The Board of Studies has developed SOP s and guidelines for the Field Project and On-the-Job Training (SYBBA) as well as for

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Research Projects. The SOP s for On-the-Job Training were created in accordance with the UGC guidelines on internships (2023) and the Government of Maharashtra's Internship Policy Resolution dated 5th and 29th February 2024. The guidelines and SOP s for Research Projects were formulated based on the directives provided by the UGC and SPPU, Pune. Additionally, the general guidelines for Research

Projects, Field Projects, and On-the-Job Training issued by the college's Internship Cell were also considered. The draft of the Field Project SOP s and guidelines was prepared by Deepali Chavan

Resolution No. 4: The SOP s and Guidelines for RP, FP and OJT have been unanimously approved by all members of the BOS.

5. To discuss and incorporate the relevant feedback of the stakeholders into the curriculum.

While framing the syllabus feedback & Suggestions from current students and alumni is collected and discussed in the board of studies meeting. Mr. Jay Gadiya, Alumni of the department suggest the additional contents for some subjects like principles of marketing, Principles of Finance. Mr. Sagar Gadhawe (Industry Representative) and Mr. Jay Gadiya (Student Representative) also participate the meeting and discuss the changes in the syllabus.

Some specific suggestions given by the stockholders includes hands on training programs for skill development.

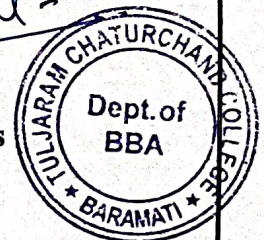
Resolution No. 5: Considered and approved by BOS members

6. As there no any other issue so the meeting was concluded by vote of thanks given by Prof.

Anita Jarande.

Deepali

Chairman
Board of Studies



Anita Jarande

Dean,
Faculty of Commerce and
Management

[Signature]

IQAC
Coordinator

[Signature]
Principal