

IQAC meeting 16th June, 2022 at 12.30 p.m.

IQAC Core Committee Meeting

The meeting of IQAC committee members is being held on Thursday, 16/06/2022 at 12.30 p.m. in the Seminar Hall.

Agenda of Meeting

1. Confirmation of the minutes of the previous meeting
2. Preparation of Academic Report (Individual & Departmental Level)
3. Planning of IQAC activities
4. ISO Audit
5. Academic audit
6. Establish student Council
7. Innovation and Incubation Cell
8. NEP 2020 awareness
9. Organization of professional development program for teaching and non-teaching staff
10. Any other points for discussion with the permission of coordinator



Dr. Yogini Mulay
IQAC Coordinator

Coordinator
Internal Quality Assurance Cell
Tuljaram Chaturchand College of
Arts, Science and Commerce,
Baramati (Pune)-413102



Dr. Chandrashekhar Murumkar
Chairman & Principal

Principal
Tuljaram Chaturchand College
Baramati

Anekant Education Society's
Tuljaram Chaturchand College
of Arts, Science & Commerce, Baramati

**Internal Quality Assurance Cell [IQAC]
Committee 2022-23**

	Name	Designation	Signature
1)	Prin. Dr. Chandrashekhar V. Murumkar	Chairman	
2)	Prof. Dr. Yogini Mulay	Coordinator	
3)	Prof. Dr. Sachin Gadekar	Joint Coordinator	
4)	Mr. Milind R. Shah (Wagholikar)	Management Representative	
5)	Mr. Vikas S. Shah (Lengrekar)	Management Representative	
6)	Mr. Karan Shah (Wagholikar)	Industrialist	
7)	Mr. Prashant Raut	Industrialist	
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10)	Mr. Abhinandan B. Shah	Administrative Officer	
11)	Dr. Avinash S. Jagtap	Member	
12)	Dr. Ashok Kalange	Member	
13)	Dr. Bhagwan Mali	Member	
14)	Dr. Janardhan Pawar	Member	
15)	Dr. Sushil Deshmukh	Member	
16)	Mr. Sadashiv Puranik	Member	
17)	Dr. Sachin Kulkarni	Member	
18)	Dr. Chandrakant Kamble	Member	
19)	Mr. Upendra Choudhari	Member	
20)	Mr. Salgude Rohan	Student Representative	


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The meeting of IQAC committee members was held on Thursday, 16/06/2022 at 12.30 p.m. in the Seminar Hall.

Minutes of the meeting

1) Confirmation of the minutes of the previous meeting 24 March 2022 -

Dr. Yogini Mulay read the minutes of the previous meeting

Resolution – Minutes of the last meeting was read by Dr. Yogini Mulay

2) Academic Report (Individual & Departmental Level)

Dr. Y.R. Mulay briefed about preparation of individual and departmental level.

Resolution – The coordinator placed before the members the formats of academic reports and invitee members for their inputs

- a) The department level format was discussed first by Dr. A. S. Jagtap who suggested to mention the subject code instead of the program code.
- b) Principal Dr. C. V. Murumkar suggested to change the name of the course with course code and paper code or title. Apart from syllabus, he also suggested to include other Add-on courses.
- c) Prin. Dr. C. V. Murumkar asked to include new courses like women empowerment, cyber security, etc. He explained the concept of cross-cutting issues and stressed its importance. He pointed out the reasons behind the component.
- d) Hon. Mr. Milind Shah Wagholikar recommended to conduct an induction program in collaboration with the Baha'i academy. Moreover, he advised to highlight the title. Principal Dr. C. V. Murumkar also suggested that the Result Analysis Committee shall be incorporated with this component.
- e) In the department level format Principal Dr. C. V. Murumkar pointed out that no department has mentioned the details of MoUs with other agencies. This activity can be shown as outcome based. He also suggested that there is no need to have the agreements on the bond paper.

Resolution – The joint-coordinator Dr. Sachin Gadekar placed before the members the format of academic information form which shall be submitted by every faculty of the departments.

3) Planning of IQAC activities:

Dr. Y. R. Mulay briefed about planning of IQAC activities.

Resolution – IQAC plan of action 2022-23 was discussed and members gave their valuable inputs. Dr.R.T.Sapkal suggested to take academic audit and ISO certification.

4) ISO Audit:

Dr. R.T.Sapkal informed about the ISO Certification

Resolution – It was unanimously decided to conduct the ISO audit of the college very soon.

5) Academic audit:

Dr.Y.R.Mulay touched upon the idea of conducting the academic audit.

Resolution -Prof.Dr.Yogini Mulay kept the issue of academic audit in front of the committee members. Also, it was decided to find out uniform template for presentation of each department for academic audit.

6) Establish student Council

Dr.A.S.Jagtap proposed idea of establishment of Student's Council.

Resolution: It was decided unanimously to establish Student's Council and election to develop students' personality.

7) Innovation and Incubation Cell

Dr. Yogini Mulay proposed idea of the establishment of Innovation and Incubation cell.

Resolution: As moving towards NEP there is need to inculcate business skills in students it was decided to organize Business Fair and different activities through Innovation and Incubation Cell

8) NEP 2020 awareness:

Dr.R.T. Sapkal narrated the need of creating awareness of NEP 2020.

Resolution: To conduct guest lectures of personalities working in NEP work for awareness and effective implementation of NEP in coming years.

9) Organization of professional development program for teaching and Non- teaching staff

Dr. Y. R. Mulay proposed the idea of Organization of Professional Development Program for teaching and non-teaching staff.

Resolution: To get in touch with updates in education it was decided to organize professional development program for teaching and non-teaching staff

10) Any other points for discussion with the permission of coordinator:

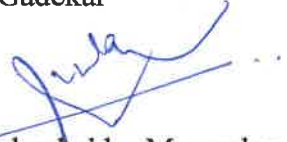
Resolution –No other points were raised.

The meeting ended with the vote of thanks by Dr. S. N. Gadekar



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Action Taken Report:

- 1) Minutes of the previous meeting were confirmed and documented for reference and record-keeping.
- 2) Formats of academic reports revised incorporating suggestions such as subject code inclusion, course and paper code addition, inclusion of new courses like women empowerment and cyber security, collaboration with Baha'i academy for induction program, and highlighting titles, as per recommendations.
- 3) IQAC plan of action for 2022-23 discussed, incorporating inputs from members, including Dr. R. T. Sapkal's suggestion to include academic audit and pursue ISO certification.
- 4) Preparation for the ISO audit was initiated, with a thorough review of quality management systems, processes, and documentation. Necessary measures were taken to ensure compliance with ISO standards and requirements.
- 5) The idea of conducting an academic audit was discussed by Prof. Dr. Yogini Mulay, and it was decided to seek out a uniform template for departmental presentations during the audit.
- 6) Efforts were made to establish a Student Council, comprising elected student representatives, to facilitate communication between students and the administration, address student concerns, and promote student engagement in campus activities and decision-making processes.
- 7) The Innovation and Incubation Cell was strengthened with enhanced resources, support mechanisms, and collaboration opportunities for fostering innovation, entrepreneurship, and industry-academia partnerships. Initiatives were undertaken to encourage students and faculty to develop innovative projects and startups.
- 8) Awareness sessions on the National Education Policy (NEP) 2020 were organized to familiarize faculty, staff, and students with the key provisions, objectives, and implications of the policy. Discussions were held to explore its potential impact on teaching, learning, and research activities.
- 9) Professional development programs were organized for both teaching and non-teaching staff to enhance their skills, knowledge, and competencies. Workshops, seminars, and training sessions were conducted on relevant topics to promote continuous learning and professional growth.
- 10) No further points were raised for discussion with the permission of the coordinator.



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IQAC meeting 26th August, 2022 at 4.00 p.m.

IQAC Core Committee Meeting

The meeting of IQAC committee members is being held on Monday, 16/06/2022 at 12.30 p.m. in the Seminar Hall.

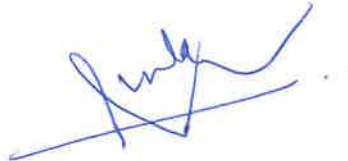
Agenda of Meeting

1. Confirmation of the minutes of the previous meeting
2. Academic Audit
3. Academic Benchmarking
4. Academic Dairy
5. AQAR 2020-21
6. To strengthen ED cell
7. To organize Moropant elocution competition
8. To conduct guest lecture for staff welfare
9. To organize international conference
10. To strengthen experiential learning
11. CAS for promotion of teachers.
12. Any other point for discussion with the permission of coordinator



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IQAC meeting 26th August, 2022 at 4.00 p.m.

IQAC Core Committee Meeting

The meeting of IQAC committee members is being held on Monday, 16/06/2022 at 12.30 p.m. in the Seminar Hall.

Minutes of the meeting

1. Confirmation of the minutes of the previous meeting

Prof.Dr.Yogini Mulay read the minutes of the previous meeting

Resolution: The minutes wereread and confirmed by Dr. Yogini Mulay and all the members approved the same.

2. Academic Audit:

Dr.Y.R.Mulay touched upon conductingthe academic audit.

Resolution:Prof.Dr.Yogini Mulay informed to conduct academic audit of each department at college level.The schedule of visit to every department was planned and unanimously decided to be confirmed by taking prior permission of the principal Dr. Chandrashekhar Murumkar. It was also finalized to provide the key points to every department for assessment of the academic progress of the department before the actual visit. Dr. Arun Mages raised the issue about the maintaining the record in soft copy format and the same shall be submitted to the IQAC. Prof.Dr. Ashok Kalange opined to preserving the record in hard copy as well as soft copy.

3. Academic Benchmarking:

Dr. Sachin Gadekar shared idea of Academic benchmarking to the committee members.

Resolution: It was decided to download the SSR of the NAAC top ranking autonomous colleges for the 4th cycle. It was agreed by all and finalized in accordance with top ten colleges across the country who received highest grade points in accreditation and the SSR's of the same colleges were downloaded from the respective websites and shared with every IQAC criteria head for analysis for the academic benchmarking. Dr. Janardhan Pawar suggested to make the record available to committee members at the IQAC center for analysis.

4. Academic diary:

Dr. Ramchandra Sapkal explained the idea behind maintaining daily academic diary

Resolution: With the prior permission of the principal, it was decided to keep dairy in the hardcopy format.

5. AQAR 2020-21

Prof.Dr.Yogini Mulay and Dr. Sachin Gadekar informed the committee about the final submission of the AQAR report for the academic year 2020-21.

Resolution:Prof.Dr.Yogini Mulay apprised the committee members about successful submission of AQAR for given year in time and that it was appreciated by all.

6. To strengthen ED cell

Prof. Dr. Kalange narrated ED cell role and work.

Resolution: It was decided to utilize ED cell fund for student development and funding specific amount to every department.

7. To organize Moropant Elocution Competition

Dr. Avinash Jagtap discussed organization of Moropant elocution competition

Resolution:Dr. Avinash Jagtap apprised about conduction of State Level Moropant Elocution Competition to the members.

8. To conduct guest lecture for staff-welfare:

Dr. Sachin Gadekar proposed about conduction of guest lectures under staff welfare scheme.

Resolution:Conduction of Guest lectures of different educationalists and entrepreneurs for staff welfare.

9. To organize International Conference:

Prof. Dr. Ashok Kalange informed to organize international conference of Physics on Nanomaterial theme in college.

Resolution: The International conference of Physics be held on the theme of Nanomaterial.

10. To strengthen experiential learning

Dr. Yogini Mulay put the idea of experiential learning.

Resolution:Prof Dr. Yogini Mulay resolved to include more interactive and practical activities in teaching and learning methods.This could involve experiments, simulations, role-playing, or field trips to enhance understanding and retention that will strengthen experiential learning.

11. CAS for promotion of teachers.

Prof. Dr. Avinash Jagtap informed about CAS for promotion of teachers.

Resolution: It was decided to organize CAS camp at college level for promotion of teachers.

12. Any other point for discussion with the permission of coordinator

Dr. Yogini Mulay and Vikas Kakade suggested maintenance of soft and hard copies of all the criteria documents.

Resolution: Suggestions by Dr.Yogini Mulay and Vikas Kakade were noted and approved

The meeting ended with the vote of thanks proposed by Dr. Sachin Gadekar.



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Action Taken Report:

- 1) The minutes of the previous meeting were confirmed and documented for reference and record-keeping.
- 2) An academic audit was conducted to evaluate and ensure adherence to academic standards, curriculum quality, teaching methodologies, and assessment practices. Areas for improvement were identified, and corrective actions were implemented to enhance academic excellence.
- 3) Academic benchmarking initiatives were undertaken to compare the institution's performance with industry standards and peer institutions. Key performance indicators were identified, and strategies were devised to improve areas where the institution lagged behind.
- 4) An academic diary system was implemented to streamline academic processes, record important academic events, and facilitate better communication between faculty, students, and administration.
- 5) The Annual Quality Assurance Report (AQAR) for the academic year 2020-21 was compiled, reviewed, and submitted to the appropriate authorities. The report documented various quality enhancement activities undertaken by the institution during the academic year.
- 6) Measures were taken to strengthen the Entrepreneurship Development (ED) cell, including resource allocation, capacity-building initiatives, and collaboration with industry partners to foster entrepreneurship among students and faculty.
- 7) Plans were made and executed to organize the Moropant elocution competition, providing a platform for students to showcase their oratory skills and promote literary activities on campus.
- 8) A guest lecture was organized for staff welfare, focusing on topics such as stress management, work-life balance, and personal development. The lecture aimed to support the well-being and professional growth of the staff members.
- 9) Plans were initiated to organize an international conference, providing a platform for scholars and researchers to exchange ideas, present their research findings, and network with peers from around the globe.
- 10) Efforts were made to strengthen experiential learning opportunities for students, including internships, field visits, and industry projects, to enhance their practical skills and industry readiness.

11) The Career Advancement Scheme (CAS) was implemented to recognize and promote the professional growth of teachers based on their performance, qualifications, and contributions to teaching, research, and service activities.

12) No further points were raised for discussion with the permission of the coordinator.



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IQAC meeting 05th January, 2023 at 4.00 p.m.

IQAC Core Committee Meeting

The meeting of IQAC committee members is being held on Monday, 05/01/2023 at 4.00 p.m. in the Seminar Hall.

Agenda of meeting

- 1) Confirmation of the minutes of the previous meeting.
- 2) Preparation of the AQAR for the academic year 2021-22.
- 3) CO-PSO-PO mapping and course attainment.
- 4) Criteria-wise documentation from academic year 2018-19.
- 5) Planning of organization of IQAC Youth Festival.
- 6) To carry out extension activities through NSS
- 7) Quality initiative by visits to autonomous colleges
- 8) To establish CD and Finance committee.
- 9) Any other point for discussion with the permission of coordinator.



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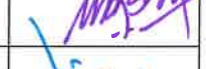













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IQAC meeting 05th January, 2023 at 4.00 p.m.

IQAC Core Committee Meeting

Minutes of the meeting

The meeting of the college IQAC committee was held on Thursday, 05th January, 2023 at 4.30 p.m. in the seminar hall. The issues discussed in the meeting were as follows:

Agenda of meeting

- 1) Confirmation of the minutes of the previous meeting.

Dr. Sachin Gadekar read the minutes of previous meeting.

Resolution: Minutes of the last meeting was read by Dr. Sachin Gadekar

- 2) Preparation of the AQAR for the academic year 2021-22.

Dr. Kalange suggested that for the compilation of preliminary data in preparation of the AQAR 2021-22.

Resolution: It was suggested by Dr. Kalange that some of the nonteaching staff should be included for compilation of preliminary data in preparation of the AQAR 2021-22. Dr. Niranjan Shah suggested that for filling SSR mock test we should take help of non-committee members

- 3) CO-PSO-PO mapping and course attainment.

Dr. Yogini Mulay suggested CO-PSO-PO mapping and course attainment

Resolution: IQAC is planning to organize workshop on CO, PSO, PO mapping on 28th January 2023 is announced by Dr. Yogini Mulay.

- 4) Criteria-wise documentation from academic year 2018-19.

Dr. Sachin Gadekar put the idea of Criteria-wise documentation from academic year 2018-19.

Resolution: Dr. Yogini Mulay and Dr. Sachin Gadekar suggested that Criteria wise G suite links are given to IQAC committee member for effective maintenance and access of data at any time.

- 5) Planning of organization of IQAC Youth Festival.

Dr. Sachin Gadekar informed about organization of IQAC Youth Festival

Resolution: Dr. Sachin Kulkarni suggested name as Anekant Youth Festival instead for IQAC Youth Festival. Dr. Mali suggested regarding the IQAC Youth Festival that instead of conducting departmental activities for three days, we should allot one day only departmental activities.

6) To carry out extension activities through NSS

Prof. Dr. Avinash Jagtap suggested to carry out extension activities through NSS.

Resolution: Prof. Dr. Avinash Jagtap decided to carry out extension activities through NSS camp by tree plantation and street play, cleanliness drive in adopted villages

7) Quality initiative by visits to autonomous colleges

Prof. Dr. Yogini Mulay suggested to organize visits to different autonomous colleges

Resolution: Prof. Dr. Yogini Mulay explained need to visit to different autonomous colleges in and out of Maharashtra for Quality initiative.

8) To establish CD and Finance committee.

Dr. Janardhan Pawar suggested to establish CD and Finance committee

Resolution: Dr. Janardhan Pawar explained effective implementation of academic budget of college CD and finance committee will be helpful.

9) Any other point for discussion with the permission of coordinator.

IQAC members congratulated the professors who have been promoted in the last CAS held in the college.



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Action Taken Report:

- 1) The minutes of the previous meeting were confirmed and duly documented for reference and record-keeping.
- 2) Dr. Vikas Kakade's suggestion to include non-teaching staff for compiling preliminary data for the preparation of AQAR 2021-22 was accepted. Additionally, Dr. Niranjana Shah proposed seeking assistance from non-committee members for filling the SSR mock test.
- 3) Workshop on CO-PSO-PO mapping scheduled for January 28, 2023
- 4) Documentation for various criteria from the academic year 2018-19 was reviewed, updated, and organized systematically for archival purposes, ensuring compliance with accreditation standards and institutional requirements.
- 5) Plans were formulated for the organization of the IQAC Youth Festival, aimed at promoting student engagement, talent showcase, and cultural exchange. Key activities, themes, and logistics were discussed to ensure the success of the event.
- 6) Extension activities through the National Service Scheme (NSS) were initiated to promote community engagement, social responsibility, and sustainable development. Projects and initiatives were identified and implemented in collaboration with NSS volunteers.
- 7) Quality initiatives were undertaken through visits to autonomous colleges to exchange best practices, benchmark performance, and foster collaboration. Insights gained from these visits were utilized to enhance institutional practices and processes.
- 8) Committees for Career Development (CD) and Finance were established to address specific organizational needs related to career advancement and financial management. Committee members were appointed, and their roles and responsibilities were delineated for effective functioning.
- 9) IQAC members congratulated the professors promoted in the last CAS held at the college.



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IQAC meeting 27th April, 2023 at 4.00 p.m.

IQAC Core Committee Meeting

The meeting of IQAC committee members is being held on Monday, 27/04/2023 at 4.00 p.m. in the Seminar Hall.

Agenda of Meeting

- 1) Confirmation of the minutes of the previous meeting.
- 2) To discuss criteria wise completion status of AQAR 2021-22.
- 3) To identify criteria wise challenges to fulfill AQAR 2021-22.
- 4) To develop strategy to address above mentioned challenges.
- 5) To finalize criteria wise SOP/ list of documents for qualitative matrix.
- 6) To participate in study in India programme
- 7) To establish Women empowerment programme
- 8) Infrastructure development through Boys hostel renovation
- 9) Approve newly designed syllabus through academic council
- 10) Approve quality improvement plan by governing body
- 11) Any other point for discussion with the permission of coordinator



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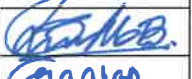
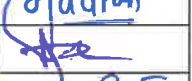



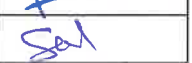






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Dr. Yogini Mulay
IQAC Coordinator

Coordinator
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Dr. Chandrashekhkar Murumkar
Chairman & Principal

Principal
Tuljaram Chaturchand College
Baramati

IQAC meeting 27th April, 2023 at 4.00 p.m.

IQAC Core Committee Meeting

The meeting of the college IQAC committee was held on Thursday, 27th April, 2023 at 4.00 p.m. in the seminar hall. The issues discussed in the meeting were as follows:

Minutes of the meeting

- 1) Confirmation of the minutes of the previous meeting.

Dr. Yogini Mulay, read the minutes of previous meeting.

Resolution: Minutes of the last meeting was read by Dr. Yogini Mulay

- 2) To discuss criteria wise completion status of AQAR 2021-22.

Dr. Yogini Mulay suggested that criteria wise presentations were done by the respective head of criteria.

Resolution: Dr. Yogini Mulay informed that 70% of AQAR data submission was completed. It was decided to complete remaining work by the 20th June 2023.

- 3) To identify criteria wise challenges to fulfill AQAR 2021-22.

Criteria-wise challenges were identified like

- a. Feedback on curriculum from various stakeholders.
- b. Increase in use of ICT
- c. Student Satisfaction Survey
- d. Bibliometrics of publications based on citation index etc.

Resolution: After through deliberation it has been decided to overcome these challenges by making appropriate changes in data collection method.

- 4) To develop strategy to address above mentioned challenges.

After considering the criteria-wise challenges, all the committee members contributed significantly to design the strategy to overcome the criteria wise challenges.

Resolution: Strategic decision was communicated to the concern stakeholders.

- 5) To finalize criteria wise SOP/ list of documents for qualitative matrix.

IQAC coordinator Dr. Yogini Mulay elaborated on format for criteria wise SOP preparation.

Resolution:Dr. Yogini Mulay narrated about importance of documents for qualitative matrices. Dr. Yogini Mulay requested to refer SOP guidelines available on NAAC website. It was decided to finalize criteria wise SOP by the end of June 2023.

6) To participate in study in India programme:

Dr. Yogini Mulay informed to conduct visits to different institutes under study in India programme

Resolution:It was decided to conduct visits under study in India programme.

7) To establish Women empowerment programme

Resolution:It was decided to conduct Nirbhay Kanya Workshop and guest lectures under Women Empowerment programme.

8) Infrastructure development through Boys hostel renovation

Resolution:For better accommodation facility renovation of Boys Hostel is proposed forInfrastructure development.

9) Approve newly designed syllabus through academic council

Resolution:It was unanimously decidedapprove newly designed syllabus through academic council.

10) Approve quality improvement plan by governing body

Resolution:Prof. Dr. Avinash Jagtap informedtoapprove quality improvement plan by governing body

11) Any other point for discussion with the permission of coordinator

No any other point for discussion with the permission of coordinator.

The meeting was ended with the vote of thanks proposed by Dr. Sushil Deshmukh.



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Action Taken Report:

- 1) The minutes of the previous meeting were confirmed and documented for reference and record-keeping.
- 2) The completion status of the Annual Quality Assurance Report (AQAR) for the academic year 2021-22 was discussed in detail. Progress was assessed against established criteria, and areas requiring further attention were identified.
- 3) Criteria-wise challenges in fulfilling the requirements for the AQAR 2021-22 were identified through a comprehensive review. Factors hindering progress were analyzed to determine root causes and potential solutions.
- 4) A strategy was formulated to address the challenges identified in fulfilling the AQAR 2021-22 requirements. Actionable steps were delineated, and responsibilities were assigned to relevant stakeholders to ensure effective implementation.
- 5) SOPs and lists of documents required for the qualitative matrix were finalized, ensuring alignment with accreditation standards and institutional goals. Necessary revisions were made based on feedback and best practices.
- 6) Plans were made to participate in the Study in India programme to attract international students and promote cross-cultural exchange. Collaborative efforts with relevant authorities and institutions were initiated to facilitate participation.
- 7) Initiatives were undertaken to establish a Women Empowerment programme, focusing on promoting gender equality, leadership development, and skill enhancement among women students and faculty.
- 8) Infrastructure development through renovation of the Boys Hostel was initiated to enhance living conditions and amenities for students. Renovation plans were finalized, and implementation commenced.
- 9) The newly designed syllabus was presented to the Academic Council for approval.

10)The Quality Improvement Plan was presented to the governing body for approval. Feedback was incorporated, and the plan was approved, outlining strategies for enhancing institutional quality and performance.

11) No further points were raised for discussion with the permission of the coordinator.



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