

Anekant Education Society's
TULJARAM CHATURCHAND COLLEGE

of Arts, Science & Commerce
(Religious Minority Institution)
BARAMATI - 413 102, DIST:PUNE

Appointment Letter of A Teacher / Asstt. Professor

Ref. No. AES/TCC/EST/SR/Gen/ 89 A

Date : 05/07/2010

To

✓ Shri. Magar Arun Sandipan
A/p. Hiware, Tal. Karmala,
Dist. Solapur.

Sub : Appointment to the post of Asst. Professor in Geography.

Sir

In response to our advertisement dated 05/06/2010, you had applied for the Post of Asst. Professor in Geography. You were interviewed for above post by the Selection Committee appointed by the Management, under Minority Status.

I am pleased to inform you that the Management has appointed you on the said Post in **Tuljaram Chaturchand College** at Baramati in the Pay Band of Rs. 15600-39100 AGP Rs. 6000/- with effect from 03/07/2010. Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act 1994 Statutes Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune, State Government, in general, and University Grants Commission in particular, from time to time.
2. (a) You are appointed in clear vacancy on Full-time basis on probation for a period of Two year(s) from the date of joining.
(b) Your appointment is purely temporary for a period of i.e. from _____ to _____.
(c) Your appointment is on the leave vacancy for the period from _____ to _____.
(d) The post is open since our Institution has got Minority Status since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____ since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____ you shall not have any claim on the said post in future.
(f) This is temporary vacancy caused by _____ Hence you are appointed full-time on purely temporary basis for a period of _____
(g) Your appointment is on part-time / clock hour basis only.
3. (i) You will be paid basic pay of Rs. 15600/- per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance and C.L.A. at the rates prescribed by the State Government from time to time In case you are appointed for a period of more than one year, you shall earn annual increment.
(ii) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.



Birth Date Certificate, Marksheet, Experience Certificate, Discharge/Relieving Certificate, Last Pay Certificate, Caste Certificate, Change of Name Certificate (if any) etc. before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the Statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of -
 - (i) Two Passport size Photographs,
 - (ii) Character Certificate from two eminent persons, one of them should be a Govt. Gazatted Officer,
 - (iii) Discharge Certificate from Previous employer (if any).
9. You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of Medical Certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college.
10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part-time or otherwise, during the continuance of your service, without the permission of the competent authority/Management;
13. Your services are transferable to any other colleges run by the Anekant Education Society, i.e. Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one month's pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society / Institute / College / Students.
16. **You have to communicate your acceptance to the College within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to the cancelled.**



[Signature]
Principal
Tuljaram Chaturchand College,
Baramati

ACCEPTANCE OF THE APPOINTMENT ORDER

I the undersigned convey my acceptance by signing hereunder. Accepted the appointment with all the aforesaid Terms and Conditions etc. at Sr. No. 1 to 16. I agree to all the said Terms and Conditions.

Date : 03/07/2010

Signature :

Full Name :

[Signature]
[Signature]

ACADEMIC DIARY

Code of conduct for teacher

- To seek professional growth continuous through study and research
- Express free and frank opinion by participating at professional meetings, seminars, conferences etc. towards contribution of knowledge.
- Maintain active membership of professional organizations and strive to improve education and profession.
- Perform duties in the form of teaching, tutorials, practicals, seminars and research with dedication
- Abide the Act, Statute and Ordinance of the university and the institute in respect of its ideals, vision, mission, cultural practices and tradition.
- Participate in extension, co-curricular and extra-curricular activities and the community services.
- Respect rights and dignity of students in case of their opinions regardless of their religion, cast, gender, political, economic, social and physical characteristics.
- Recognize differences in aptitude and capabilities among students and strive to meet their individual needs.
- Encourage students to improve their attainments and developing personality and simultaneously contribute to community welfare.
- Inculcate scientific temper, spirit of inquiry, ideas of democratic principles, patriotism, social justice, multicultural spirit, secularism and environmental protection among students.
- Try to develop understanding of our national heritage and national goals.
- Refrain from inciting students against other students, colleagues or administration.
- Speak respectfully to colleagues and contribute for professional betterment.

