



**Prof. Dr. Avinash S. Jagtap**  
M.Sc. Ph.D.  
PRINCIPAL

E-mail : [principal.tccollege@gmail.com](mailto:principal.tccollege@gmail.com)

॥ सिद्धिरनेकान्तात् ॥

Anekant Education Society's

# TULJARAM CHATURCHAND COLLEGE

of Arts, Science and Commerce, Baramati - 413102.

Dist. Pune. Maharashtra, India.

Empowered Autonomous Status

Religious Minority Institute

NAAC Reaccredited 'A+' Grade, CGPA 3.55

NAAC-SSR

Cycle IV

2019 - 2024

## Criterion VI: Governance, Leadership and Management

### Institutional E-Governance Policy

#### **Introduction to E-Governance Policy: -**

Tuljaram Chaturchand College of Arts, Science and Commerce, Baramati, Pune is one of the leading and prestigious colleges in Maharashtra established in 1962. Our motto, 'We for Students' is at the heart of everything we do at the college. The college celebrated its Golden Jubilee in 2012. Keeping pace with modern trends in higher education, the college has full-fledged UG courses in Arts, Science and Commerce along with PG courses almost in all subjects of different streams as well as Ph. D. Research centers. Beside traditional courses we seek to develop and introduce need based, value added, skill based and career oriented new courses. However, the College has been reaccredited for the third cycle with 'A+' grade (CGPA 3.55) by NAAC, Bangalore in 2017. Tuljaram Chaturchand College, Baramati, recognizing the transformative potential of digital technology, is committed to implementing a comprehensive e-governance framework. This initiative aims to enhance the quality of education, streamline administrative processes, and improve overall institutional efficiency. The e-governance policy is designed to foster transparency, accountability, and ease of access to information and services for all stakeholders, including students, faculty, and administrative staff.

Our approach to e-governance involves leveraging modern information and communication technologies (ICT) to automate and optimize various academic and administrative functions. This policy outlines our vision, objectives, and strategic approach towards creating a digitally empowered educational environment at Tuljaram Chaturchand College. Through e-governance, we aim to provide a seamless, user-friendly experience that meets the evolving needs of our academic community and aligns with global standards in higher education. By embracing e-governance, Tuljaram Chaturchand College is poised to enhance its operational efficiency, facilitate effective communication, and ensure the security and privacy of data. This policy serves as a roadmap for the successful integration of digital tools and practices in our institution, ultimately contributing to the holistic development of our students and the continuous improvement of our educational services.

**Vision: -**

To employ technology to make Tuljaram Chaturchand College administration, academics, and student services more accessible, efficient, and user-friendly.

**Objectives: -**

- To streamline administrative processes and reduce paperwork.
- To provide timely and accurate information to stakeholders.
- To enhance the quality of education through technology-driven teaching and learning methods.
- To improve the efficiency of student support services.

**Scope: -**

This policy is applicable to all college departments, faculty members, staff, and students. It encompasses student services, academic procedures, and administrative functions.

**Implementation Strategy: -**

Infrastructure Development

- Upgrading IT infrastructure, including servers, networking, and hardware.
- Ensuring reliable internet connectivity and backup solutions.

#### Software and Tools

- Procuring and deploying necessary software for administrative automation, and other e-governance applications.
- Regularly updating and maintaining software systems.

#### Training and Capacity Building

- Conducting training programs for faculty, staff, and students to familiarize them with e-governance tools and systems.
- Establishing a dedicated IT support team to assist users and manage e-governance systems.

#### Monitoring and Evaluation

- Regularly evaluating the effectiveness of e-governance initiatives and making necessary improvements.

### **Roles and Responsibilities: -**

#### E-Governance Committee

- Overseeing the overall implementation and monitoring of the e-governance policy.
- Ensuring compliance with data security and privacy regulations.

#### Computer Department

- Managing IT infrastructure, software applications, and user support.
- Conducting regular maintenance and updates of e-governance systems.

#### Administrative Departments

- Integrating e-governance tools into their processes and ensuring data accuracy.
- Providing necessary training and support to their staff.

#### Faculty and Staff

- Utilizing e-governance tools for academic and administrative activities.

- Participating in training programs and providing feedback for improvement.

Students

- Using the student portal and other e-governance services for their academic and administrative needs.
- Adhering to data privacy and security guidelines.

### **Review and Revision: -**

This policy will be reviewed annually by the Governing Council to ensure its relevance and effectiveness. Revisions will be made as necessary to incorporate technological advancements and feedback from stakeholders.

### **Conclusion: -**

Our commitment to e-governance is driven by the desire to enhance operational efficiency, improve service delivery, and foster a culture of transparency and accountability. By leveraging ICT, we are poised to provide timely and accurate information, streamline administrative functions, and offer robust support services that meet the evolving needs of our academic community.

In conclusion, the e-governance policy of Tuljaram Chaturchand College is a testament to our dedication to academic excellence and administrative efficiency. By fostering a digitally empowered campus, we are not only enhancing the quality of education but also preparing our students and staff to thrive in a digitally connected world. We look forward to the positive impact this policy will have on our institution and its community.

  
**Coordinator**  
Internal Quality Assurance Cell  
Tuljaram Chaturchand College of  
Arts, Science and Commerce,  
Baramati (Pune)-413102



  
Principal  
Tuljaram Chaturchand College  
Baramati